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My Account

The first tab is the same as the normal user. The other tabs are only visible to Admin users

Options is the 2nd tab:

Logo allows you to change the logo shown at the top of the page. Suggested size: less than 150px high and less than 400px wide

Other Map Scale allows you to set the zoom of the map on other pages such as the sample site page.

Show Location allows you to choose which samples sites are shown on the dashboard map.

Show Open Menu shows the Open menu at the top of the page.

Display Dashboard/Table allows you to either show a user configurable dashboard or your main table.

Use Data Scope see [below](#).

Label on Top displays the label above the fields rather than next to them.

My Account



Account	Options	Email	Reporting
---------	---------	-------	-----------

Logo ☒ Use default logo

Maps Other Map Scale: Show Location:

Home Page Menu: ☒ Show Open Menu

☒ Display Dashboard

☐ Display Table:

☐ Link:

Others ☒ Use Data Scope ☒ Label On Top

Email

Email settings for the current Account

Tip: Use Gmail with Email and Username as the email address

Ports = 587 SMTP, 995 Pop

Server = smtp.gmail.com and pop.gmail.com

My Account



Account	Options	Email	Reporting
---------	---------	-------	-----------

Send Email (SMTP)	Read Email (POP3)	<input checked="" type="checkbox"/> Same as Send Email
Port: <input type="text" value="587"/>	Port: <input type="text" value="995"/>	
Server: <input type="text" value="smtp.gmail.com"/>	Server: <input type="text" value="pop.gmail.com"/>	
Email: <input type="text" value="thedatabase2016@gmail.com"/>		
User Name: <input type="text" value="thedatabase2016@gmail.com"/>		
Password: <input type="password" value="*****"/>		
SSL: <input checked="" type="radio"/> Yes <input type="radio"/> No		
Reply to: <input type="text" value="thedatabase2016@gmail.com"/>		

Reporting

Report settings for the current Account

Tip: Can be left like this if using our server

My Account



Account Options Email **Reporting**

Reporting

Report Server
 Report User
 Report Password
 Report Server URL

Dashboard

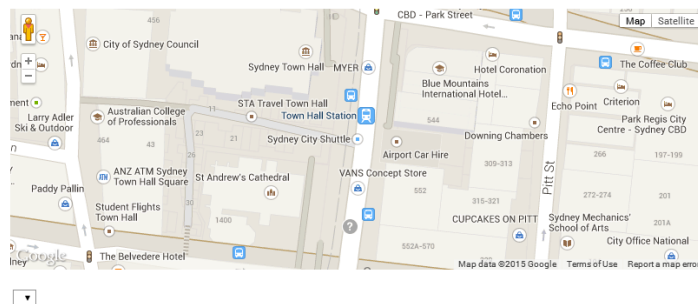
After successful registration, when you go to Dashboard, it will display map of your location and some content. Also it offers some functionalities that a user may need.

The Dashboard

This is your dashboard where you can show:

- Maps
- Graphs
- Data
- Pictures
- News

And so on. If you are an admin user you can edit the dashboard by clickin on the edit icon in the top right corner.

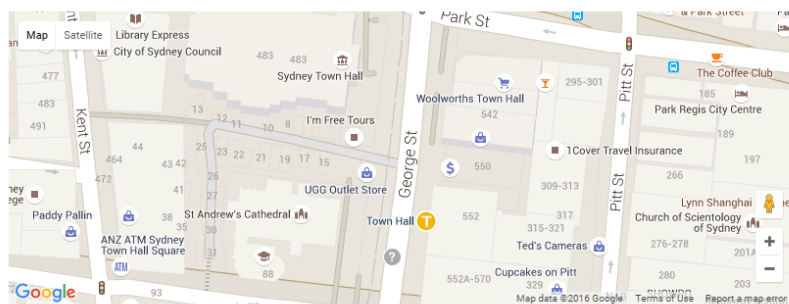


Editing the Dashboard

You can edit Dashboard and add more items as well.

To edit Dashboard, click on "Edit" link given at the bottom right corner.

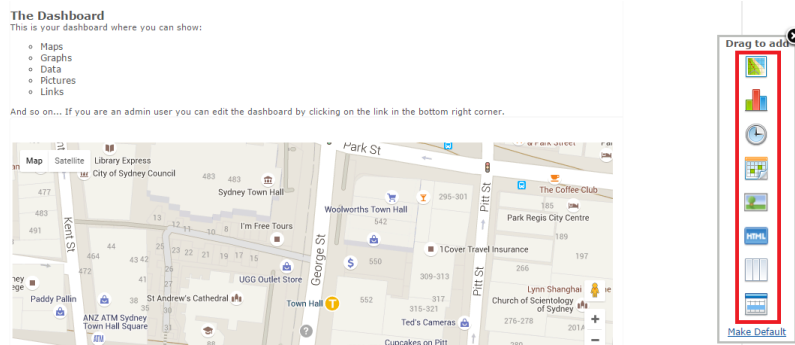
And so on... If you are an admin user you can edit the dashboard by clicking on the link in the bottom right corner.



[Edit dashboard](#)

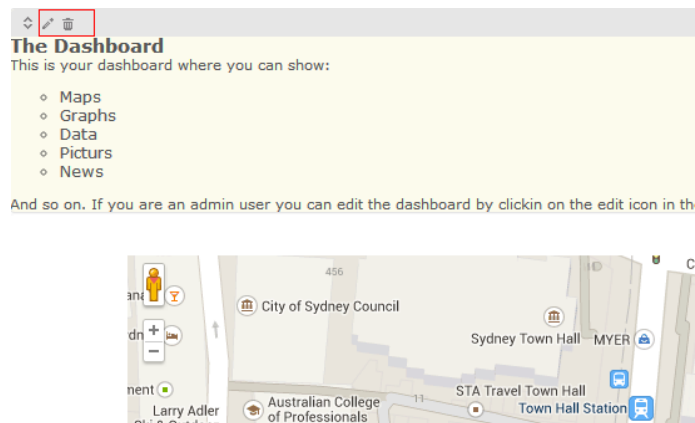
Once the dashboard in edit mode

Admin user can drag and drop any item from the toolbar to add it to Dashboard.

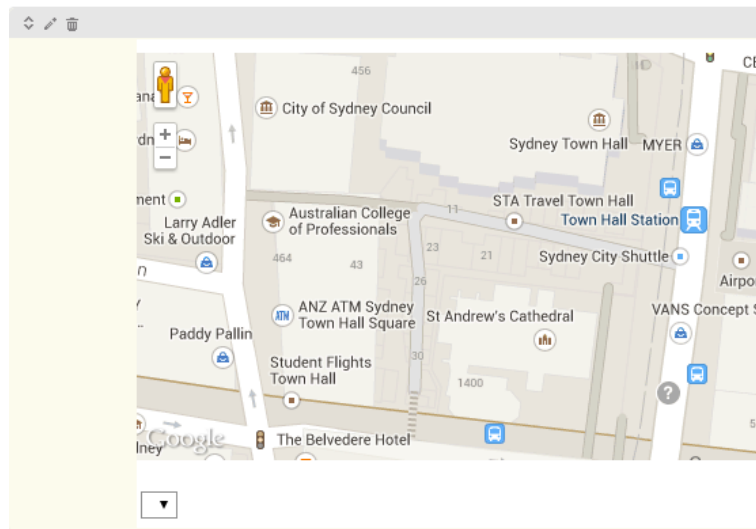


Edit any item by mouse hover on it and then click on edit/delete.

You can also simply edit any item by double clicking on it.



You can also drag and drop items on the map to change their order.



The Dashboard
This is your dashboard where you can show:

- Maps
- Graphs
- Data
- Pictures
- News

Also, you can set your dashboard as default Dashboard for all users.

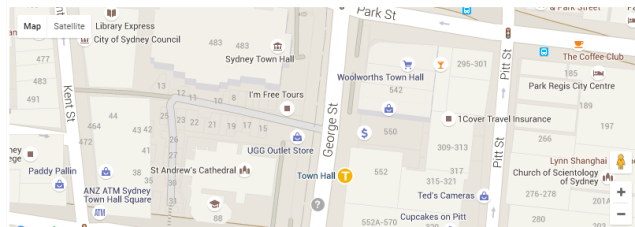
When you click on “Make default” link given on bottom of the toolbar, TheDatabase asks for confirmation and then makes that the default dashboard for all users.

The Dashboard

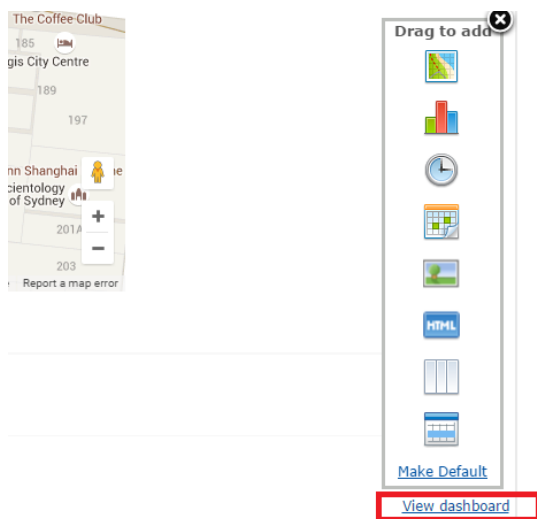
This is your dashboard where you can show:

- Maps
- Graphs
- Data
- Pictures
- Links

And so on... If you are an admin user you can edit the dashboard by clicking on the link in the bottom right corner.



If you want to exit from edit mode, click on the “View dashboard” link given in bottom right corner.



Dashboard Functions

Map

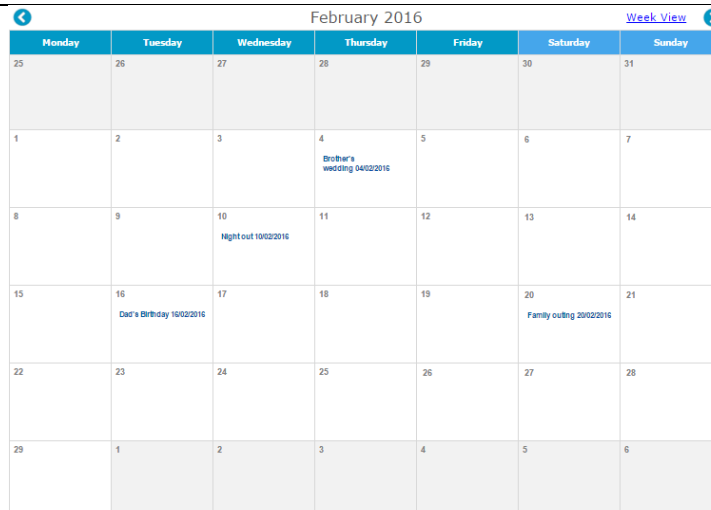
Default function of the dashboard is the map. It can be configured to show locations on a table containing Location field

Below the map, there is a dropdown displaying the list of tables having location field. When you select a particular table, It will point to location on the map for the table selected in dropdown.

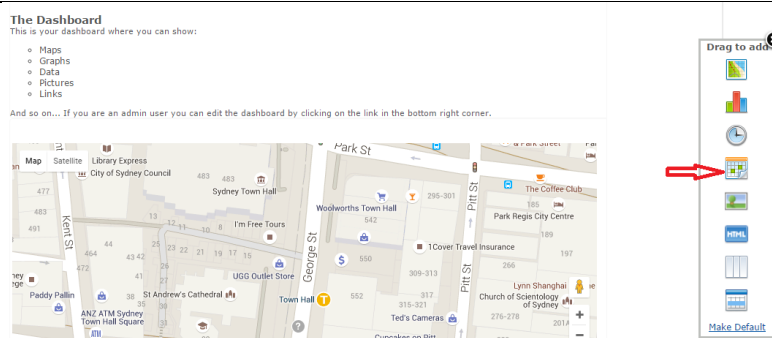


Calendar

One of the dashboard can offer is the Calendar function. This function displays the dates recorded on a particular table.



You can add calendar function on the dashboard by clicking the [Edit Dashboard](#) link and dragging the calendar icon to the main screen



A window will pop up for the calendar configuration.

Once a table is selected it will show the other configuration as well.

When everything is configured hit save and it will now show the events on the calendar.

See image on [calendar](#)

Calendar

Calendar Title

Table Date Field ☒ Show Add Record Icon

☒ Month View ☐ Week View

Database Value

Display Text

Filter

Text Colour Colour

Menus

Admin Menu

The Admin menu is only available to users with the Administrator role.

It provides access to all of the admin functions which are described in other sections.

The Account Holder has access to more items on the Admin menu. **Note: Screen shot required of extended menu**

5 Admin

Batches

Contents

Graphs

Menus

Messages

Tables

Users

Admin

Audit

Auto Uploads

Batches

Contents

Dashboards

Graphs

Graph Definitions

Menus

Messages

Notifications

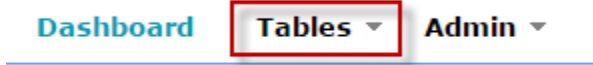
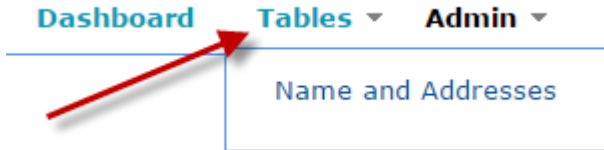
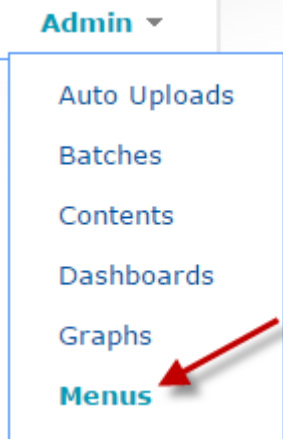

Reports

Tables

Terminology

Users

Configuring Menus

<p>The menus are totally configurable. You can have no other menus and just use the dashboard menu to access your main table or you can have any number of menus running along the top or have multi-level menus.</p>	
<p>You can have any number of menu items below each menu and even have sub menus below those.</p>	
<p>Administrators can edit the menus by choosing Menus from the Admin menu</p>	
<p>At the top are some “breadcrumbs” that allow you to see where you are in the menu structure.</p>	

In that page you can add new menus, edit existing menus, move them and delete them on.

Menus

Edit Menu



☒ Menu
 ☐ Table
 ☐ Report
 ☐ Divider
 ☐ Link

Menu*:

Show Under:

Menu Properties

[Top Level/Tables/](#)
☐ Show Deleted Records

	Menu	Type	Table
	Client	Table	Client
	Job	Table	Job
	Ticket	Table	Ticket
	Time	Table	Time
	Invoice	Table	Invoice
	Staff	Table	Staff
	File	Table	File
	Reminders	Table	Reminders
	WorkingOn	Table	WorkingOn
	Message	Table	Message

Sub Menu

You can:

Click on the Add icon to add a new menu (red arrow).

Use the handles to change the order of menus (red box).

Edit a menu item (blue box).

Menus

[Top Level/](#)

	Menu
	Tables
	--None--
	Meteorological
	Social
	Docs

There are many different types of menu:

- Menu allows you to have sub menus to organise menu items
- Table opens a particular database table/summary page
- Documents opens the document area for a particular type of document
- Divider adds a horizontal line
- Link allows you to open other web pages – both in the database and outside

Menus

Edit Menu



☒ Menu
 ☐ Table
 ☐ Documents
 ☐ Report
 ☐ Divider
 ☐ Link

Menu*:

Show Under*:

[Top Level/Tables/](#)

	Menu	Type	Table
	Name and Addresses	Table	Name and Addr
	Company	Table	CompanyDa
	-- Divider --	Divider	
	Test	Table	All Types of Co

Reports


Adding a SQL Server Report

Dashboard Tables Admin

Reports

Date To Search Menu

No records have been added yet.

[or create report now](#) 

- Audit
- Auto Uploads
- Batches
- Dashboards
- Graphs
- Graph Definitions
- Menus
- Messages
- Notifications
- Report**
- Tables
- Terminology
- Users

Create Report

☐ Standard Report ☒ SQL Server Report ☐ Web Page

Name

Menu:

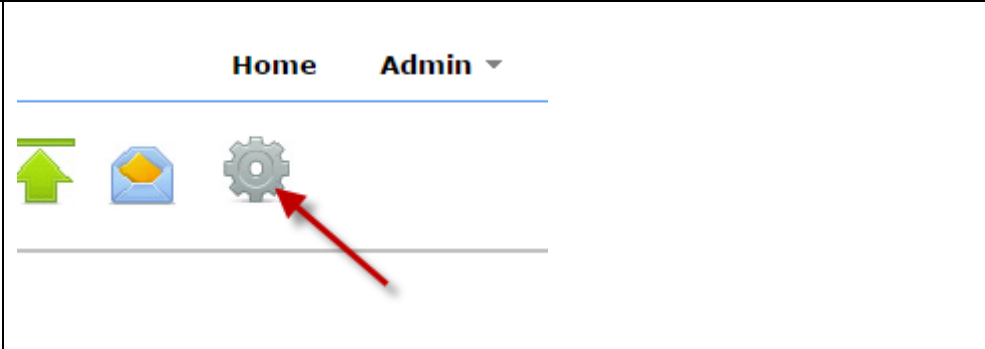
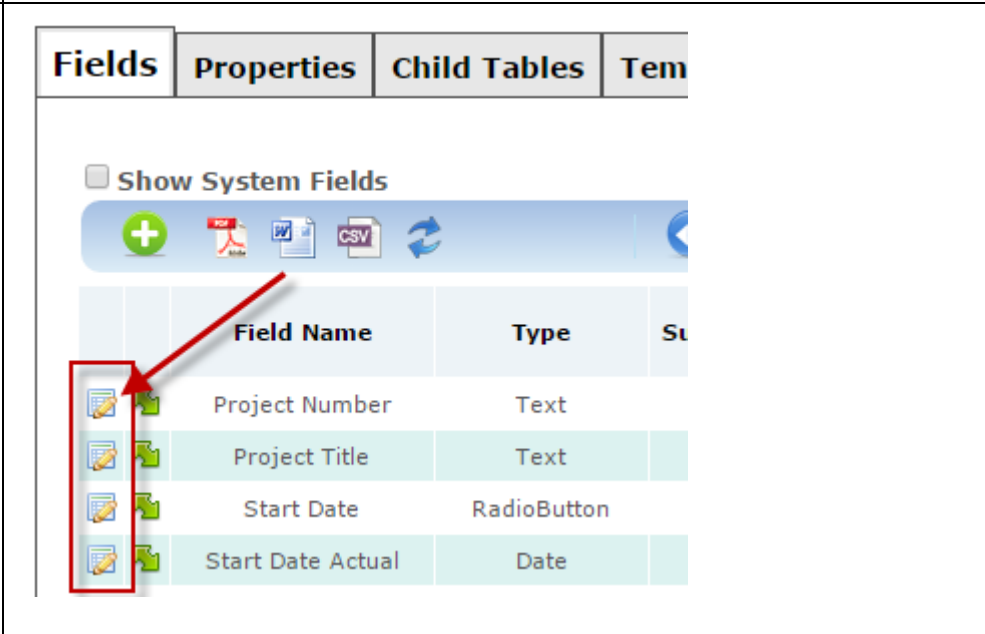
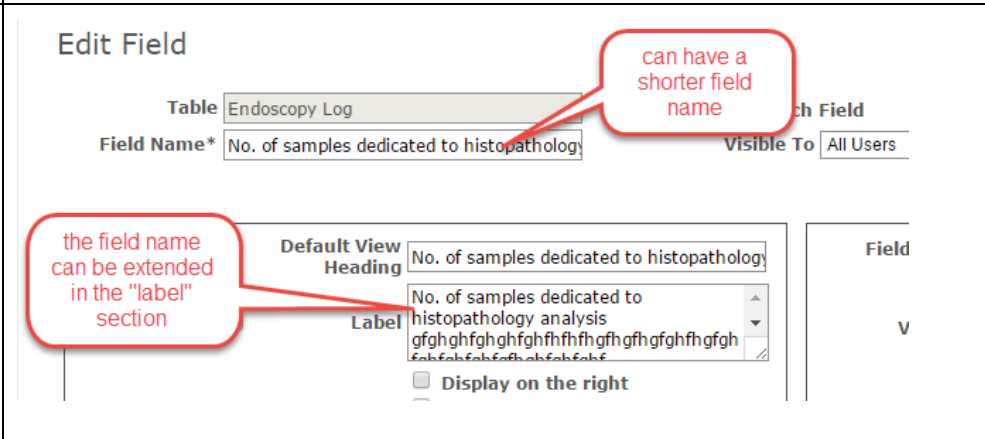
URL

Editor <http://localhost/reportserver>

Table Configuration

Fields

Edit Field

Go into table configuration – either from the Admin, Tables menu or using the icon on the table summary page	
Click on the Field you wish to edit	
In there you can change the name of the field (this affects all areas)	
Or you can change the name as it appears on the Summary page (the listing page), the	

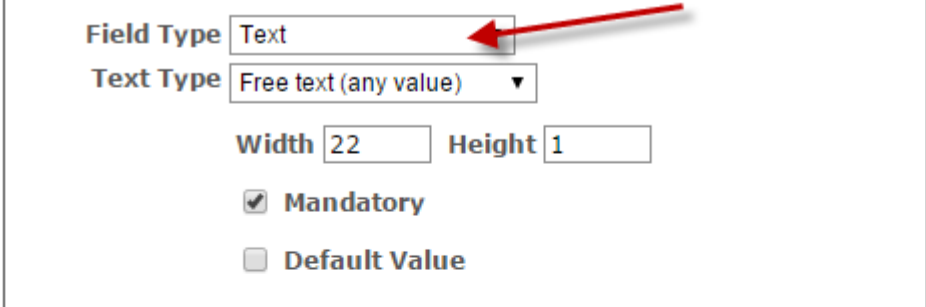
Detail page, in the Import file or the Export file.


You can also hide it / not use it in any of those places by unticking the checkbox.

You can also change the type of field and various options based on the type of field.

Each Field Type has different options so have a browse through them.

Below that you can change the Help Text which will appear as the user hovers over the field.



Field Type 

Text Type

Width Height

☒ **Mandatory**

☐ **Default Value**

Help Text (appears when user hovers over the field)

Please provide your internal project identifier.

Show When

Show When option let the user manipulate a field that will be shown depending on another field result. On Edit field page of a certain field tick Show When



Summary Page ☐

Detail Page ☒


Import ☒

Export ☒

Mobile Site Summary ☐

Label

☐ Display on the right

 ☒ **Show When...**

Tab:

Name

Name

This is the Show When configuration. In the first Field select a field that will be used.

Show When

Field: Equals

Field: Equals

In this sample I used the Field "Show When" which is a radio button and when selected "Yes" another field will show.

Show When

Field: Equals ☒ Yes ☐ No

Field: Equals

These 2 samples shows the effect of show when function. If "Yes" the SHOWN text field will show If "No" it will be hidden

Info

[Page 1](#) [Page 2](#) [Page 3](#)

UID

Show When Sample

Show When

☒ Yes
 ☐ No

SHOWN

Info

[Page 1](#) [Page 2](#) [Page 3](#)

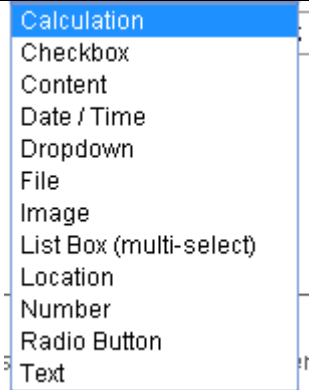
UID

Show When Sample

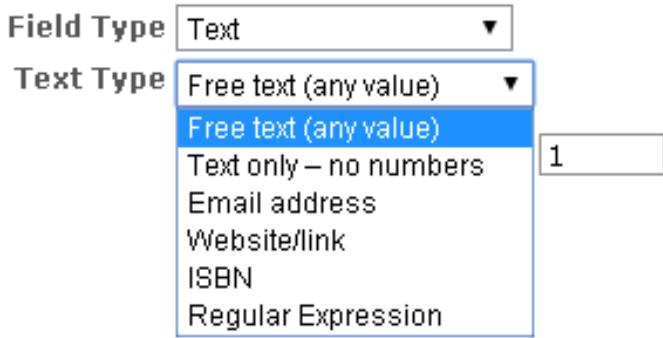
Show When

☐ Yes
 ☒ No

Field Types


<p>Users have several types of field that can be used that will suit the user's need of functionality.</p>	 <p>A screenshot of a dropdown menu showing various field types. The options are: Calculation (highlighted in blue), Checkbox, Content, Date / Time, Dropdown, File, Image, List Box (multi-select), Location, Number, Radio Button, and Text.</p>
--	--

Text

<p>Text field is commonly used field type. It also has several type and functionality. User can also set width and height of Text field</p> <p>Text only – no numbers user can input text only and will not accept numbers.</p> <p>Email Address text field is restricted for email address only.</p> <p>Website/link restricted to link or website only</p> <p>ISBN- International Standard Book Number unique numeric commercial book identifier</p> <p>Regular Expression- for advance user</p>	 <p>A screenshot of the 'Text' field configuration interface. It shows two dropdown menus: 'Field Type' set to 'Text' and 'Text Type' with a list of options including 'Free text (any value)' (highlighted in blue), 'Text only – no numbers', 'Email address', 'Website/link', 'ISBN', and 'Regular Expression'. To the right of the 'Text Type' dropdown is a small input field containing the number '1'.</p>
---	---

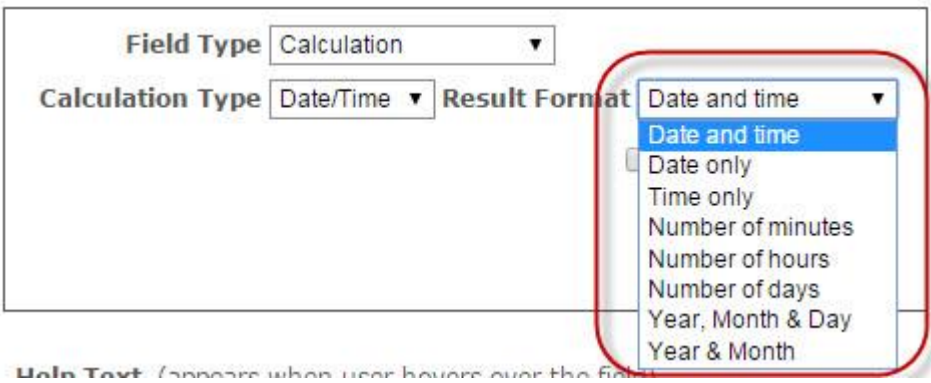
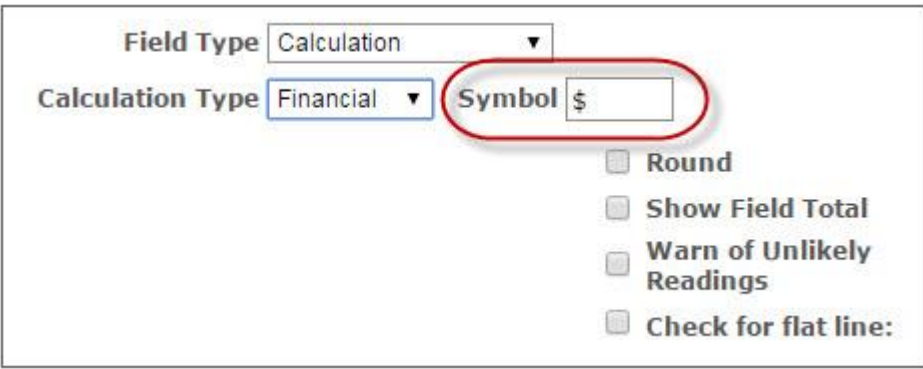
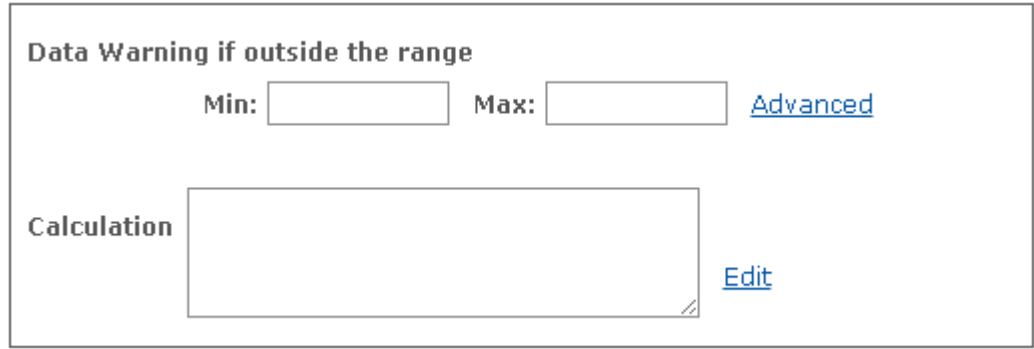
Number

<p>Number field type does almost anything about number in TheDatabase. It has several types to choose from.</p>	<div> <div>Field Type</div> <div>Number</div> </div> <div> <div>Number Type</div> <div>Average</div> </div> <div> <div>Field to Avg</div> <div>Average</div> </div> <div> <div>Avg Num Values</div> <div>Constant</div> <div>Financial</div> <div>ID</div> <div>Normal</div> <div>Record Count</div> <div>Slider</div> </div> <div> <input type="checkbox"/> Round <input type="checkbox"/> Show Field Total <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line: </div>
<p>Average type gets the average of a field. In this sample, Field to Avg is set to Number(field in a sample form) and the Avg Num Values is set to 5 (sample value)</p>	<div> <div>Field Type</div> <div>Number</div> </div> <div> <div>Number Type</div> <div>Average</div> </div> <div> <div>Field to Avg</div> <div>Number</div> </div> <div> <div>Avg Num Values</div> <div>5</div> </div> <div> <input type="checkbox"/> Round <input type="checkbox"/> Mandatory <input type="checkbox"/> Show Field Total <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line: </div>
<p>Constant sets a constant value</p>	<div> <div>Field Type</div> <div>Number</div> </div> <div> <div>Number Type</div> <div>Constant</div> </div> <div> <div>Value</div> <div></div> </div> <div> <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line: </div>
<p>Financial sets a financial value in a form. User can also set a range of value to be accepted.</p>	<div> <div>Field Type</div> <div>Number</div> </div> <div> <div>Number Type</div> <div>Financial</div> </div> <div> <div>Symbol</div> <div>\$</div> </div> <div> <input type="checkbox"/> Round <input type="checkbox"/> Mandatory <input type="checkbox"/> Show Field Total <input type="checkbox"/> Ignore Symbols <input type="checkbox"/> Default Value </div>
<p>ID sets a unique value on each record after each save.</p>	<div> <div>Field Type</div> <div>Number</div> </div> <div> <div>Number Type</div> <div>ID</div> </div>

<p>Normal type is a default type value of field type Number. Just a normal value.</p>	<div> Field Type Number ▼ Number Type Normal ▼ <input type="checkbox"/> Mandatory <input type="checkbox"/> Default Value <input type="checkbox"/> Round <input type="checkbox"/> Show Field Total <input type="checkbox"/> Ignore Symbols <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line: </div>
<p>Slider sets a value using a slider. User can set a min and max value as well as Default Value.</p>	<div> Field Type Number ▼ Number Type Slider ▼ Min 0 Max 100 <input type="checkbox"/> Show Field Total <input checked="" type="checkbox"/> Default Value 50 </div> <p>Sample Slider </p>

Calculations

<p>In Calculation type we can choose from 3 categories.</p>	<div> Field Type Calculation ▼ <div> Calculation Type Date ▼ Number Financial Date </div> Symbol \$ <input type="checkbox"/> Round <input type="checkbox"/> Show Field Total <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line: </div>
--	--

<p>Calculation Type "Date/Time" has a sub categories user can choose depending on the user's needs.</p>	 <p>Field Type Calculation ▼ Calculation Type Date/Time ▼ Result Format Date and time ▼ Date and time Date only Time only Number of minutes Number of hours Number of days Year, Month & Day Year & Month</p> <p>Help Text: (appears when user hovers over the field)</p>
<p>Calculation Type "Financial" has an option to add a symbol depending on what type of currency the user will have.</p>	 <p>Field Type Calculation ▼ Calculation Type Financial ▼ Symbol \$ <input type="checkbox"/> Round <input type="checkbox"/> Show Field Total <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line:</p>
<p>Data Warning- set a Min and Max range on our calculation</p> <p>Calculation- formula will be seen here.</p>	 <p>Data Warning if outside the range Min: <input type="text"/> Max: <input type="text"/> Advanced</p> <p>Calculation <input type="text"/> Edit</p>

Advanced option of Data Warning.

Formula- inputs the condition.

Data- to test if the condition will work

Data Warning

Formula:

Data:

Test

Result:

Cancel

Save

Help Use the keyword 'Value' to denote the variable data being validated for warning.

i.e.

Value > 3

Warning Summary:

Value entered greater than 3 will give a warning.

Warning Results:

OK: No warning would be issued

Fail: A warning would be issued

Edit form of Calculation.

In this example I place 2 **Number** field types named Num1 and Num2 and put them under the procedure of adding.

Calculation



Field: Num1 (e.g. 1) ▼

Add

Formula:

[Num1]+[Num2]

Help: <http://www.tsq.info>

Calculation Tips

- If using Pages Show All **Pages**.

















This is so you can move them relative to the other fields on other pages.

Configure Table: Waste Records Summary


Fields	Properties	Child Tables	Templates	Not
<input type="checkbox"/> Show System Fields --All Tabs-- 				
    				
Field Name	Type	Show on All Views	Sh	D


- Move all of the calculated fields below the fields they use in their calculations.

Calculations are done in the order the fields appear in the page from top to bottom.

		Total weight (tonnes)	Number	<input type="checkbox"/>
		Total (kg)	Number	<input type="checkbox"/>
		Recycled Waste (kg)	Number	<input type="checkbox"/>
		Total Hazardous Recycled %	Calculation	<input type="checkbox"/>
		Total Hazardous Disposal %	Calculation	<input type="checkbox"/>
		Total Non Hazardous Disposal %	Calculation	<input type="checkbox"/>
		Total Non Hazardous Recycled %	Calculation	<input type="checkbox"/>
		Recycling %	Number	<input type="checkbox"/>

- Set it to Calculation, Number

Field Type Calculation 

Calculation Type Number 

[Reset Calculation Values](#)

☐ **Decimal Places**

☐ **Show Field Total**

☐ **Warn of Unlikely Readings**

☐ **Check for flat line:**

☐ [Set colour by value](#)

- Set the formula like this, using brackets to ensure the calculation is done in the correct order.

Data Valid Between	
Min: <input type="text"/>	Max: <input type="text"/> Advanced
Data Warning if outside the range	
Min: <input type="text"/>	Max: <input type="text"/> Advanced
Calculation	<input type="text" value="([Non Hazardous Recycled (kg)]/[Total (kg)])*100"/> Edit

Checkbox

Can be used as a response to a question or a selection

Default value is set to Yes and No.

Can also set ticked by default, when the form loads it is ticked automatically.

Field Type	<input type="text" value="Checkbox"/>
Ticked Value	<input type="text" value="Yes"/>
Unticked Value	<input type="text" value="No"/>
<input type="checkbox"/> Ticked by Default	

In this sample, We can select which skill will described most by using **Checkbox**

Skills

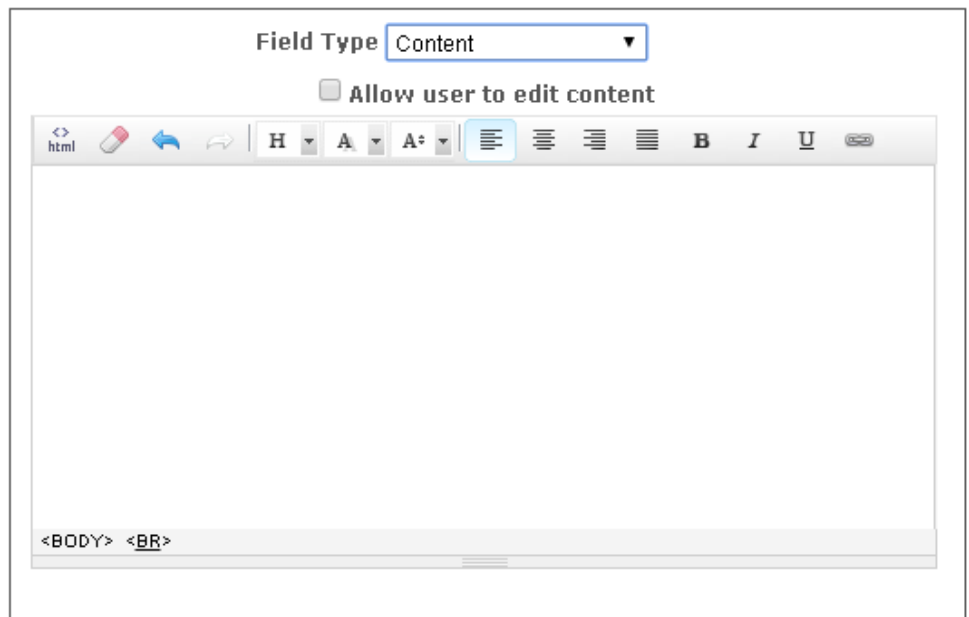
Manager ☐
 Analyst ☐
 Programmer ☐
 Tester ☐

Content

Medium to express suggestion, opinion, etc. or can be used as a **Label**

We can set **Content** to allow user to edit or not.

Formatting text is also possible.



The screenshot shows a configuration window for a 'Content' field. At the top, 'Field Type' is set to 'Content'. Below it is a checkbox labeled 'Allow user to edit content'. The main area is a rich text editor with a toolbar containing icons for undo, redo, source code, and various text formatting options (bold, italic, underline, link, bulleted list, numbered list, indent, outdent). The editor area is empty, and the bottom status bar shows the current HTML content as '<BODY>
'.

HTML Option of **Content** field



The screenshot shows a 'Source Editor' window. The title bar says 'Source Editor'. The editor area contains the following HTML code:

```
<html>
<head>
</head>
<body>
</body>
</html>
```

The code is color-coded. At the bottom left, there is a checkbox labeled 'Wrap Text' which is checked. At the bottom right, there are three buttons: 'cancel', 'apply', and 'ok'.

Using Content Field Type as Label

First Name*

Last Name*

Email*

Mobile Number

Skills

Manager ☐

Analyst ☐

Programmer ☐

Tester ☐











On the field type Content edit page and type the label you need or want to use.

Field Type

☐ Allow user to edit content

Skills

Placing the label on where it should be. The result is on the first example.

	Field Name	Type	Summary Page	Detail Page
	Staff_ID	Number	<input type="checkbox"/>	<input type="checkbox"/>
	First Name	Text	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Last Name	Text	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Email	Text	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Mobile Number	Number	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Skills	Content	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Manager	Checkbox	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Analyst	Checkbox	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Programmer	Checkbox	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Tester	Checkbox	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Date/Time

Date/Time can be set to 3 types. Date Only, Date & Time and Time.

Field Type

Type

☐ Default to Today

[Reminders](#)

In this sample **Default to Today** is ticked it will show the date today.


Field Type Date / Time ▼

Type Date Only ▼

☐ Mandatory

☒ Default to Today

[Reminders](#)

datest* 11/05/2015 

May, 2015

Su	Mo	Tu	We	Th	Fr	Sa
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

Today: May 11, 2015

It also has an option to add reminder and send to a Recipient.

Add Reminder

Days Before Date*

Reminder Header*

Database Value Analyst ▼ Add

Reminder Text

Home Insert

🔗 📄 🔍 🔧

A A⁺ S A⁺

H → → → →

B I U A

🔗 📄 🔍 🔧

Recipients

Recipient	Send To
✖ Michael Tenorio	
-Select User- ▼	Add

Dropdown

<p>Group of selection that is listed on a Dropdown.</p> <p>In this sample, values are set to test1 to 3 and the default value is Test1 when the form loads</p>	<div> Field Type Dropdown </div> <div> Type Values </div> <div> Values <div>Test1 Test2 Test3</div> </div> <div> Enter the values – one on each line </div> <div> Width 22 </div> <div> <input type="checkbox"/> Mandatory </div> <div> <input checked="" type="checkbox"/> Default Value Test1 </div> <div> Sample Dropdown <div> Test1 --Please Select-- Test1 Test2 Test3 </div> </div>
---	---

In this field we can set or customized a value to be displayed.

<p>Display Field --Advance--</p> <p>We can customize what will be displayed and can also combine numbers of fields to be displayed (e.g first and last name, ID and name).</p>	<div> Display Field --Advanced-- Edit </div>
<p>Database Value- value you want to display from the parent table then it will be displayed on Formula. Then hit the save icon which is in form of a floppy disk.</p>	<div> Display Fields </div> <div> Database Value Staff_ID Add </div> <div> Formula: <div>[First Name] [Last Name]</div> </div>

In this sample I combine **first name** and **last name** from a **parent table** to be displayed in this form which is a **child table**.

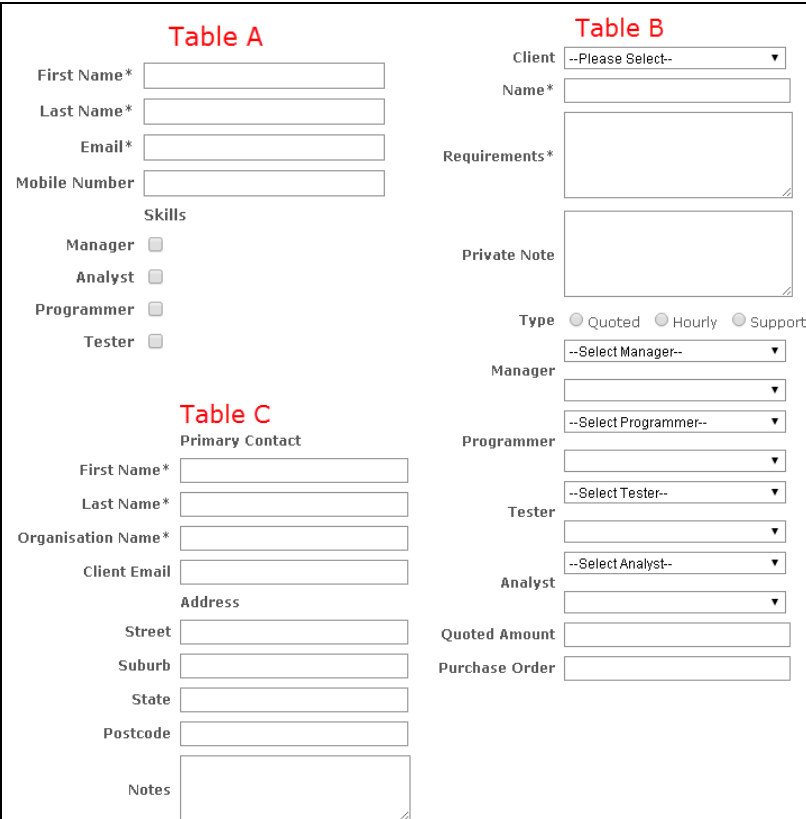


Parent Child Relationship in a database is important. This function is mainly used if you are using two or more tables.

In this sample our **Parent Table** is Table A and C and our **Child Table** is Table B. What happens here is table B is getting information from both Parent table.

e.g

the **Client** field on **table B** is connected to **First** and **Last Name** field of **table C**. In that way, Client field will list all First and Last Name in Table C. Same with table A and B, but this time they are segregated depending on skill. (First and Last Name is Concatenated).



Configuring parent child relationship is easy. On table page of desired parent click Configure.

Then click **Child Tables**

And you click either the **plus sign** or **Add new record now**



Here is the form where we configure child table

Child Table- table that will be used as a child

Parent Field-field where we will connect from a parent table.

Child Field- field where the parent field is connected.

Display Field- desired value that will be displayed from the parent table. (for – Advance—use. See Display Field section.)

Show On Detail Page- usually it is set to **As a list**.

Add Child Table

Child Table:

How are they connected: Parent Field Child Field

Display Field [Edit](#)

Tab Label:

Show On Detail Page:

Not displayed
As a list
One at a time
One Record Only

Note: Once configuration is created you cannot edit the Parent Field, Child Field, Display Field and Child Table. If you need to change those values you need to create another one and delete the previous configuration.

Dropdown field comes with a useful function for dropdown list that has sub menu. It is called **Filtered...**

In this sample Vehicle Brand field is the primary

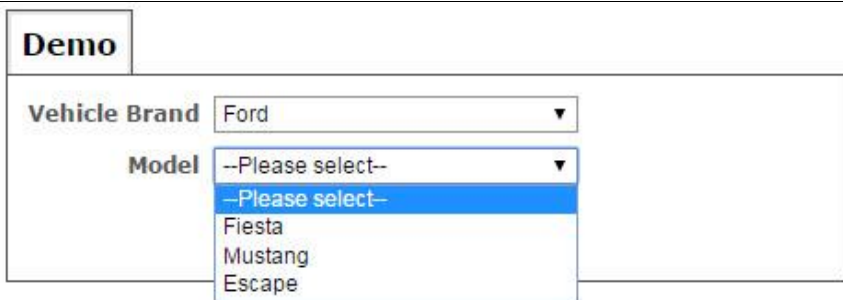
Demo

Vehicle Brand

Model

Ford
Holden
Toyota

menu and the Model is the sub-menu.



To configure **Filtered...** function. First we need to create 2 tables, one for primary menu and the other is for sub-menu.



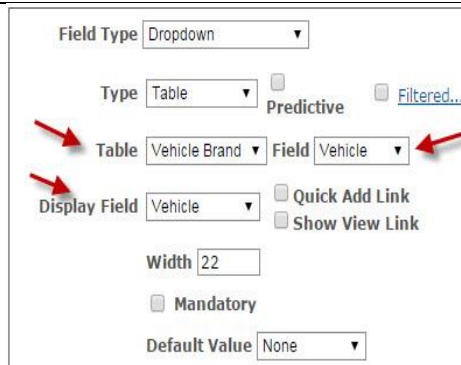

On the main table create two dropdown fields.

On primary menu dropdown

Type = Table

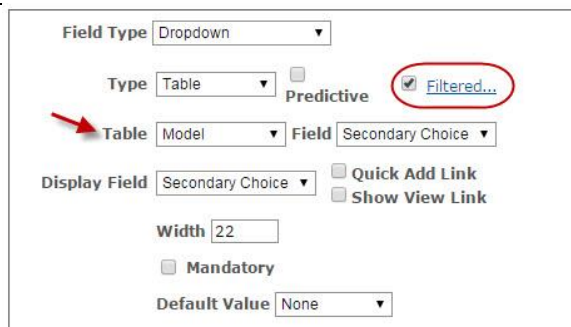
Table = (table name of primary menu)

Field and **Display Field** = primary menu from primary menu table



On sub-menu dropdown
Table = (sub-menu table)

Field and **Display Field** = sub-menu field from sub-menu table



Filtered... is ticked and a window will pop-up for filtered... configuration.

Field = field of Primary menu on sub-menu table

Other Field = field where the primary menu dropdown is placed on the main table.

Filtered



Filter On ☐ Fixed Value

☒ Another Field

Field Primary Menu

Other Field Vehicle Brand

Dropdown field also has the option of selecting items via **Predictive**. In that way if you have a long list of selection. Just type a part of what you want to select instead of browsing the whole list.

To use it just tick the **Predictive** option on a dropdown configuration

Field Type Dropdown

Type Table



Predictive

☐ Filtered...

Table Vehicle Brand



Field Vehicle

Display Field Vehicle



Quick Add Link



Show View Link

Width 22



Mandatory

Default Value None

Demo

Vehicle Brand

T

Model

Toyota

Filter Values

In Dropdown Field Type there is a function called **Filter Values**. What it does is filter a specific value with another dropdown menu (e.g. Yes or No) and list all the exact value on the main dropdown menu.

Table-parent table

Field – field of a parent table where it is connected

Filter- field of a parent table that will be filtered

Display Field- field of a parent table which will be displayed on a list.

Field Type Dropdown

Type Table Dropdown



Filter Values

[Create](#)

Table Staff



Field

Manager

Display Field --Advanced--



Quick Add Link

Filter Manager

Width 22



Mandatory

<p>If the Value is True it will return an appropriate value, else No</p>	<div style="display: flex; align-items: center;"> <div style="margin-right: 10px;">Manager</div> <div> <input type="text" value="Yes"/> </div> <div style="margin-left: 10px; color: blue; font-weight: bold;">← Value is True</div> </div> <div style="display: flex; align-items: center; margin-top: 10px;"> <div style="margin-right: 10px;">Manager</div> <div> <input type="text" value="Mike Manager"/> </div> <div style="margin-left: 10px; color: blue; font-weight: bold;">← Value is False</div> </div>
--	---

Display Field

In this field we can set or customized a value to be displayed.

<p>Display Field --Advance--</p> <p>We can customize what will be displayed and can also combine numbers of fields to be displayed (e.g first and last name, ID and name).</p>	<div style="text-align: center;"> Display Field <input type="text" value="--Advanced--"/> Edit </div>
<p>Database Value- value you want to display from the parent table then it will be displayed on</p> <p>Formula. Then hit the save icon which is in form of a floppy disk.</p>	<div style="border: 1px solid #ccc; padding: 10px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> Display Fields </div> <div style="margin-top: 10px;"> Database Value <input type="text" value="Staff_ID"/> Add </div> <div style="margin-top: 10px;"> Formula: <input type="text" value="[First Name] [Last Name]"/> </div> </div>
<p>In this sample I combine first name and last name from a parent table to be displayed in this form which is a child table.</p>	<div style="text-align: center; margin-top: 20px;"> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid #ccc; padding: 5px;">Yes</div> <div style="border: 1px solid #ccc; padding: 5px;">Mike Manager</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 10px;"> <div style="border: 2px solid red; border-radius: 15px; padding: 10px; color: red; font-weight: bold;">field First Name value from table staff</div> <div style="border: 2px solid red; border-radius: 15px; padding: 10px; color: red; font-weight: bold;">field Last Name value from table staff</div> </div> </div>

File

<p>File field type allows user to upload a file and can be set to mandatory or not.</p>	<div style="text-align: center;"> Field Type <input type="text" value="File"/> </div> <div style="text-align: center; margin-top: 10px;"> <input type="checkbox"/> Mandatory </div>
--	---

Click browse to locate the file to be uploaded



Image

Image field type allows the user to upload image. It can be set to mandatory or not.

Height of the image can be set as well.

Click browse to locate the image to be uploaded.

Field Type Image ▼

☐ Mandatory

Max Height on Summary

Max Height on Detail



Listbox

Just like dropdown list all the values, but this time in a **Listbox**

In this sample of **Listbox**, Values are set to Item1 to 3 and **Use checkboxes** is not used.

Field Type List Box (multi-select) ▼

Type Values ▼

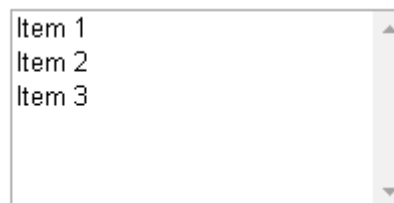
Values

Enter the values - one on each line

Width

☐ Mandatory ☒ Use Checkboxes

Listbox



In this **Listbox** the **Use checkboxes** is being used. In this way selecting multiple option is much easier.

☒ Item 1
☐ Item 2
☒ Item 3

Location

Location field type allows the user to set a location record.

Setting the address it will search via Google map. Locating the address and giving the Latitude and Longitude.

Location



Address: [Search](#)

Latitude: Longitude:

User can have an option to show or hide Latitude/Longitude. Also can set the size of the Map in a form.

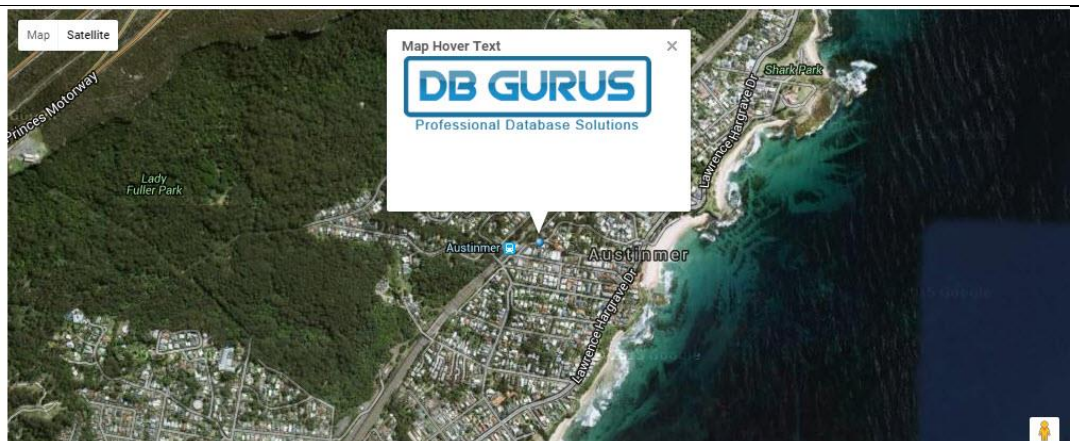
Field Type Location ▼

- ☒ All user to enter Address
- ☒ Show Latitude/Longitude

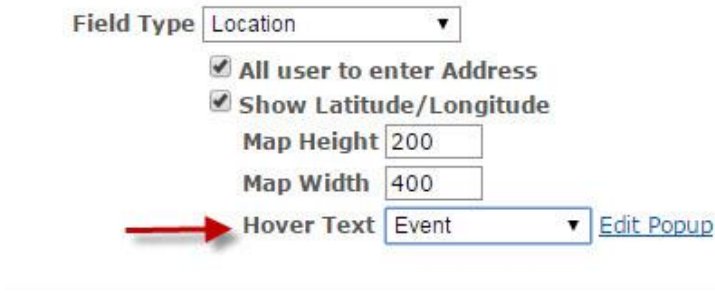
Map Height

Map Width

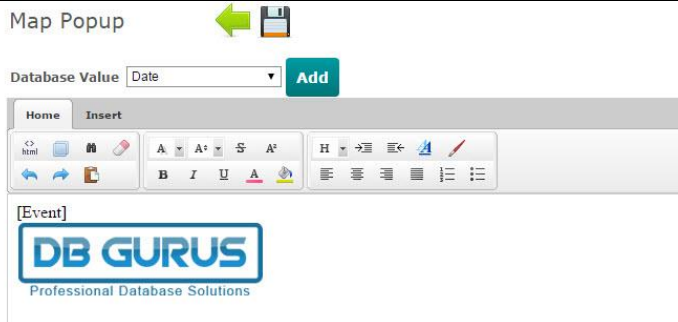
Hover Text helps the user to show the caption of a certain location when you hover on a pin in the dashboard's map. User can also use the **Map Popup** where the user can add custom Text or can insert an image when clicking on a location.



Hover Text can be configured on **Location** field. In **Hover Text** field select which field will be shown when mouse hovering occurs on a location pin.

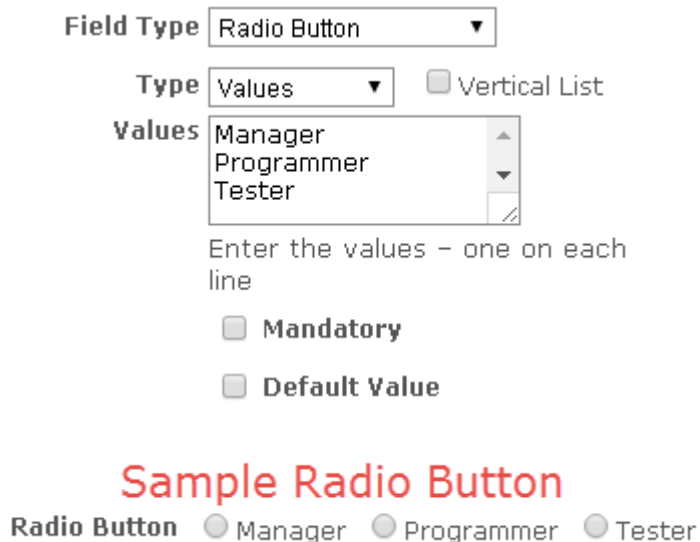


Map Popup can also be configured in **Location** field. Hit the **Edit Popup** link and the configuration window will show. User can insert image and add custom text.



Radio Button

Radio Button lets the user choose from an option. In this sample, Values are set as a skill. User can also set a Default value to be ticked when the form loads.



Traffic Light

This function can be use on many different type of scenario like having an ease on checking a record, expiration, validity, etc..

<u>Sex</u>	<u>Status</u>
Female	
Male	

In this sample **Traffic Light** is used to determine a record if it's Male or Female.

Controlling Field, choose what field will the traffic light takes effect.

Field Type Traffic Light ▼

Controlling Field Sex ▼

Value

Male

Female

Image

Light - Green ▼

Light - Red ▼

Attachments

In this example we are using:





- TheDatabase test server
- Main table is called "Incidents"
- Saving both Incoming and Outgoing emails to a table called "File Notes"

1. Create a Table to Store The Emails

3. Test outgoing using a warning (or a reminder)

Configure Table: Name and Addresses

Back Delete Records ?

Fields										
Templates										
Notifications										
<div> <input type="checkbox"/> Show System Fields Page 1 ▼  Configure Pages </div>										
	Field Name	Type	Show on All Views	Show on Detail	Page	Mandatory	Display on the Right	Import	Export	Copy Field
	First Name	Text	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Page 1 ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Last Name	Text	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Page 1 ▼	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	Full Company Name	Text	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Page 1 ▼	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Test2

Warning Results WARNING: Test2 – Value outside accepted range.

DoNotReply@thedatabase.net

to qa2

TheDatabase. ALL of your data online in one secure location

The following monitored value failed the warning Limit Criteria:

Date / Time	04/02/2015 00:00:00
Table	Incidents
Record	Click Here
Field	Test2
Value	45
Warning If	value<0 OR value>5

** PLEASE DO NOT REPLY TO THIS EMAIL **

**The email was automatically sent from the [TheDatabase](#). **

Edit Incidents

jon12 bosker12 (04/02/2015 09:39)

Incidents

Medical Certificates

Expenses

RTW Plan

File Notes

Filter: -- None --

Go

☐ Advanced Options

1

of 1

5 Items 15 / Page

Go

<input type="checkbox"/>	Date Added	Incident	Recipient	Subject
<input type="checkbox"/>	05/02/2015 10:16	jon12 bosker12 (04/02/2015 09:39)	qa2@dbgurus.com.au	Incidents -- 1 column(s) - TheDatabase: Monitored value failed the warning Limit Criteria
<input type="checkbox"/>	04/02/2015 23:23	jon12 bosker12 (04/02/2015 09:39)	qa2@dbgurus.com.au	Incidents -- 1 column(s) - TheDatabase: Monitored value failed the warning Limit Criteria

4. Test incoming by sending an email to the incoming

Wait for 5 minutes... and refresh the page – the email should be there.

testing attachments #532624#

uploads@thedatabase.net

testing attachments #532624#

This email should be automatically attached to incident 532624 with a bit of luck

DB Gurus

Professional Database Solutions

P: 1800 901096

[www.dbgurus.com.au](#)

Templates

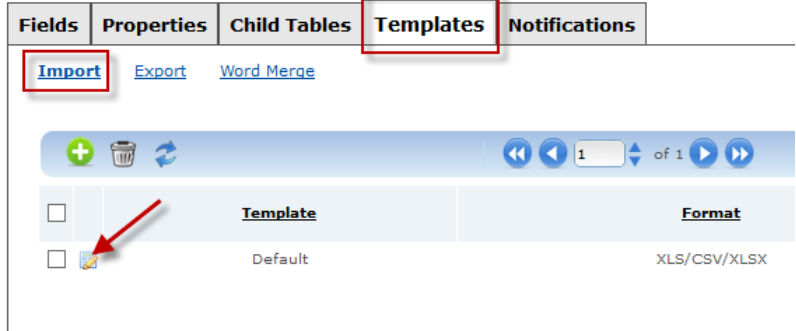
Import

- Configure the table,
- Select the Templates tab
- Select the Import page

You can add new import templates and thus have alternative formats which can be picked from the dropdown on the Upload page.

You can also end the template here by clicking in the edit icon.

Configure Table: Blast Records



Fields	Properties	Child Tables	Templates	Notifications						
Import	Export	Word Merge								
<div> + 🗑 ↺ ⏪ ⏩ 1 of 1 ⏪ ⏩ </div> <table border="1"> <thead> <tr> <th><input type="checkbox"/></th> <th>Template</th> <th>Format</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>Default</td> <td>XLS/CSV/XLSX</td> </tr> </tbody> </table>					<input type="checkbox"/>	Template	Format	<input type="checkbox"/>	Default	XLS/CSV/XLSX
<input type="checkbox"/>	Template	Format								
<input type="checkbox"/>	Default	XLS/CSV/XLSX								

[Show Change History](#)

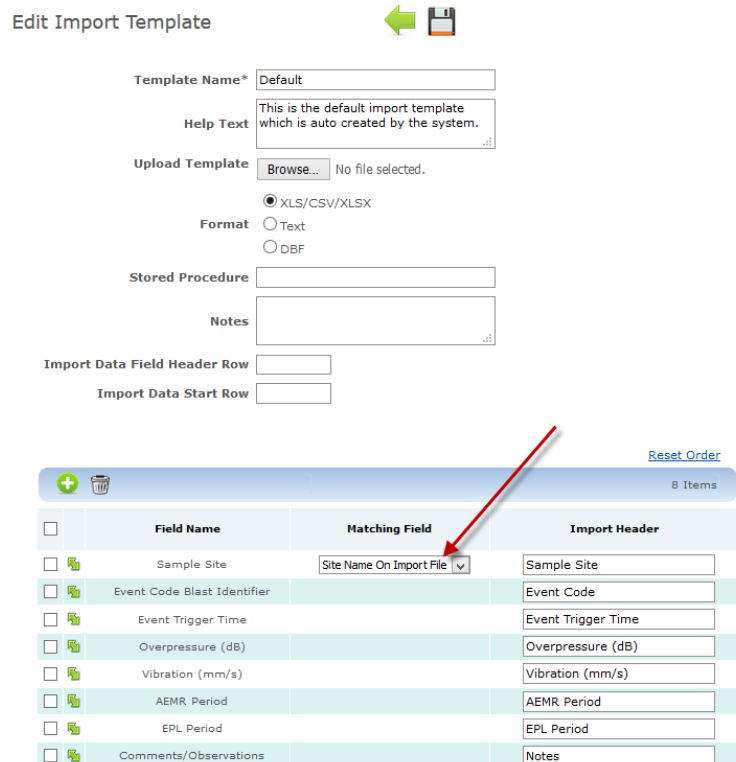
Help Text is shown on the upload page to help the user.

Upload Template is a custom Excel spreadsheet you can make available to the user on the upload page.

Stored Procedure is a bit of code that is run immediately after upload. A setting only DB Gurus would use.

Matching Field allows the database knows how to match the incoming data to the dropdown correctly.

Edit Import Template



← 📁

Template Name*

Help Text

Upload Template No file selected.

Format ☒ XLS/CSV/XLSX ☐ Text ☐ DBF

Stored Procedure

Notes

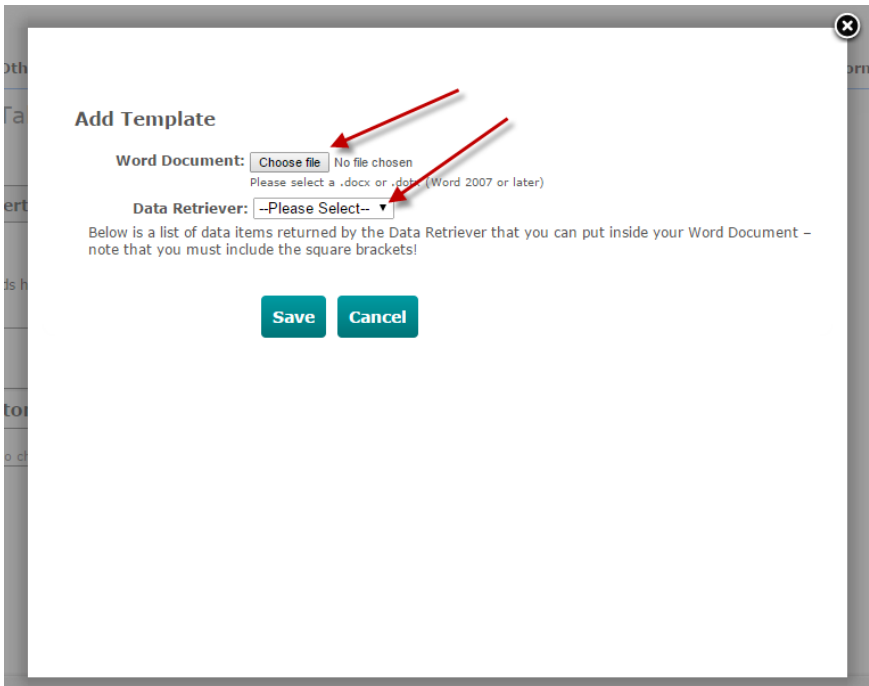
Import Data Field Header Row

Import Data Start Row

+ 🗑
Reset Order

<input type="checkbox"/>	Field Name	Matching Field	Import Header
<input type="checkbox"/>	Sample Site	Site Name On Import File	Sample Site
<input type="checkbox"/>	Event Code Blast Identifier		Event Code
<input type="checkbox"/>	Event Trigger Time		Event Trigger Time
<input type="checkbox"/>	Overpressure (dB)		Overpressure (dB)
<input type="checkbox"/>	Vibration (mm/s)		Vibration (mm/s)
<input type="checkbox"/>	AEMR Period		AEMR Period
<input type="checkbox"/>	EPL Period		EPL Period
<input type="checkbox"/>	Comments/Observations		Notes

Select your Word document



Add Template

Word Document: No file chosen
Please select a .docx or .doc (Word 2007 or later)

Data Retriever: --Please Select--

Below is a list of data items returned by the Data Retriever that you can put inside your Word Document – note that you must include the square brackets!

Note that the Data Retriever must be added by DB Gurus and stored in the table [DataRetreiver]

	DataRetrieverID	TableID	DataRetrieverName	CodeSnippet	SPName
1	1	1335	DataRetrieverTestSP1	NULL	DataRetrieverTestSP1
2	2	1335	DataRetrieverTestSP2	NULL	DataRetrieverTestSP2
3	3	1621	DR1	SELECT V001 FROM Record WHERE RecordID=#ID#	DR1
4	4	1240	Latest Medical Certificate	SET DATEFORMAT DMY; SELECT CONVERT(varchar(16), ...	Latest Medical Certificate
5	5	1621	DR2	SELECT V001 FROM Record WHERE RecordID=#ID#	NULL
6	6	1621	DataRetrieverTestSP2	NULL	DataRetrieverTestSP2
7	7	1678	DR Name	NULL	DataRetrieverTestSP1
8	8	1695	RiskRating	SELECT CASE WHEN CAST(Likelihood AS int)+ CAST(Co...	NULL
9	9	1699	KNOX PAIN	SFI FCT 1004(dtho InDefectKNOX P1)wtho InDefectKNOX P2)	NULL

A sample stored procedure

```
CREATE PROCEDURE [dbo].dataRetriever_AllFields
(
    @nTableID INT=NULL, -- not used
    @nRecordID int=null
)
/*
*/
AS
BEGIN
    SET NOCOUNT ON;

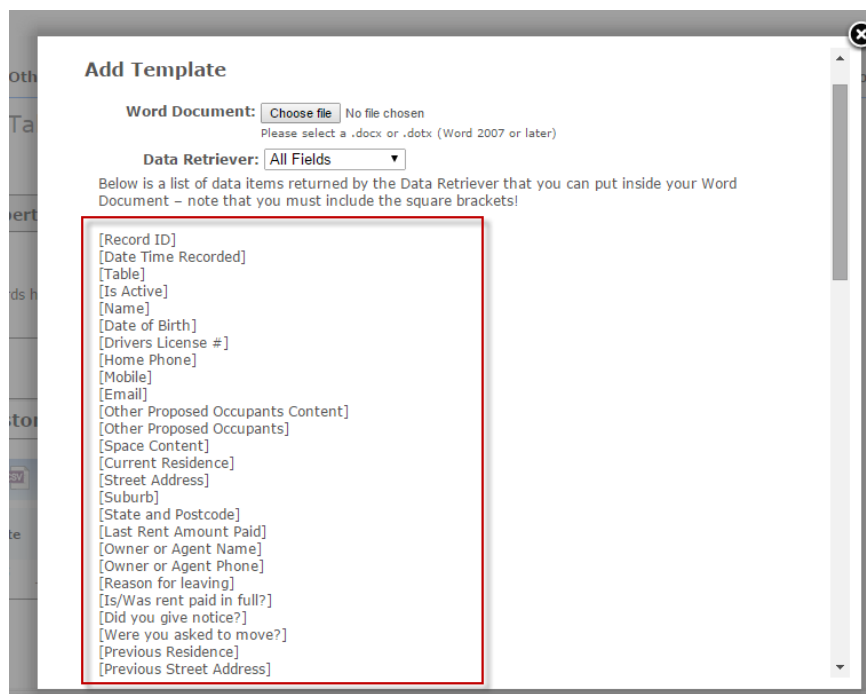
    DECLARE @tDisplayColumns TABLE
    (
        ID int identity(1,1),
        ColumnID int,
        SystemName varchar(50),
        DisplayText varchar(50)
    )

    --DECLARE @nTableID INT
    IF @nTableID IS NULL and @nRecordID IS NOT NULL
    SELECT @nTableID=TableID FROM Record WHERE
    RecordID=@nRecordID
```

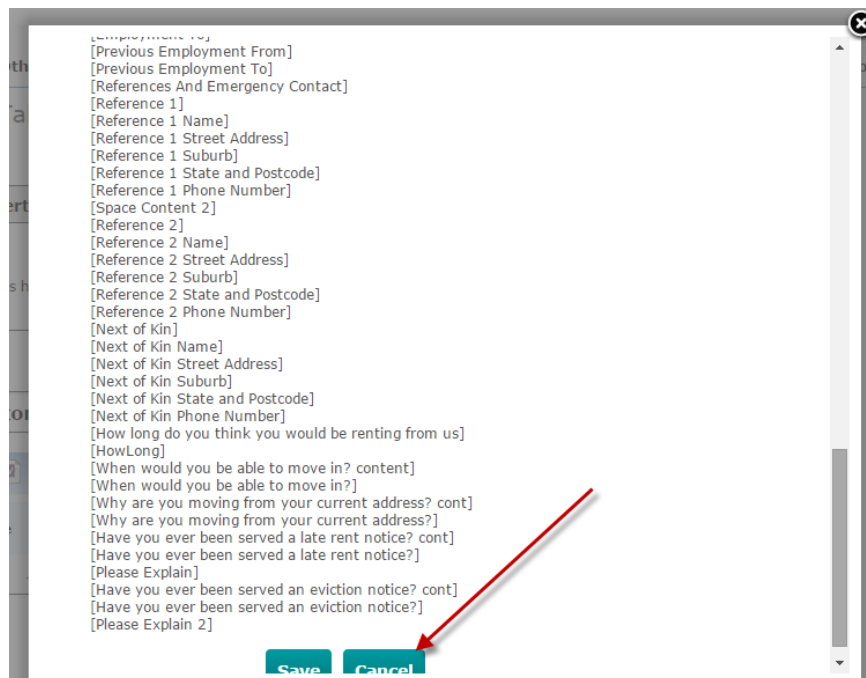
	<pre> INSERT INTO @tDisplayColumns (ColumnID, DisplayText, SystemName) SELECT ColumnID, DisplayName, SystemName FROM [Column] WHERE TableID = @nTableID AND DisplayName IS NOT NULL AND LEN(DisplayName) > 0 AND SystemName <> 'EnteredBy' ORDER BY DisplayOrder DECLARE @sSQL varchar(MAX) DECLARE @counter int SET @counter = 1 SELECT @sSQL = 'SELECT * FROM (SELECT RecordInfo.* FROM (SELECT ' SET @counter = 1 WHILE EXISTS(SELECT * FROM @tDisplayColumns WHERE ID >= @counter) BEGIN SELECT @sSQL = @sSQL + 'Record.' + SystemName + ' AS [' + DisplayText + '], ' FROM @tDisplayColumns WHERE ID = @counter SET @counter = @counter + 1 END SELECT @sSQL = LEFT(@sSQL, LEN(@sSQL)-1) SELECT @sSQL = @sSQL + ' FROM [Record]' -- ADD IN THE WHERE CRITERIA SELECT @sSQL = @sSQL + ' WHERE Record.RecordID = ' + CAST(@nRecordID as varchar) SELECT @sSQL = @sSQL + ' ' SELECT @sSQL= @sSQL + ') as RecordInfo) as RecordFinalInfo ' PRINT @sSQL EXEC (@sSQL) -- PRINT @sSQL END GO </pre>
Which can be tested like this	<pre> exec dataRetriever_AllFields @nRecordID=757899 </pre>
For now we need to run a command like this to link the table with the Data Retriever.	<pre> insert into [DataRetriever] (TableID, DataRetrieverName, SPName) values (2124, 'All Fields', 'dataRetriever_AllFields') </pre>

We should change the database so that AllFields is always available

Once the Data Retriever is selected the available fields are listed



This is also not great – the Save and Cancel buttons need to be moved to the top and/or we need a scrolling control for the fields



The document then just needs placeholders with the text shown above as the placeholders

Tenancy

Dear [Name]

Thanks for your recent application to rent

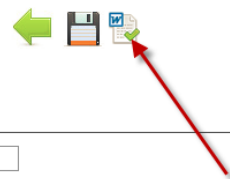
[Street Address]

[Suburb]

[State and Postcode]

Once set up you can then click this button to create a document

Edit Tenancy Application Form



Tenancy Application Form

Name* Christian Navarro

Date of Birth* 4/11/1993

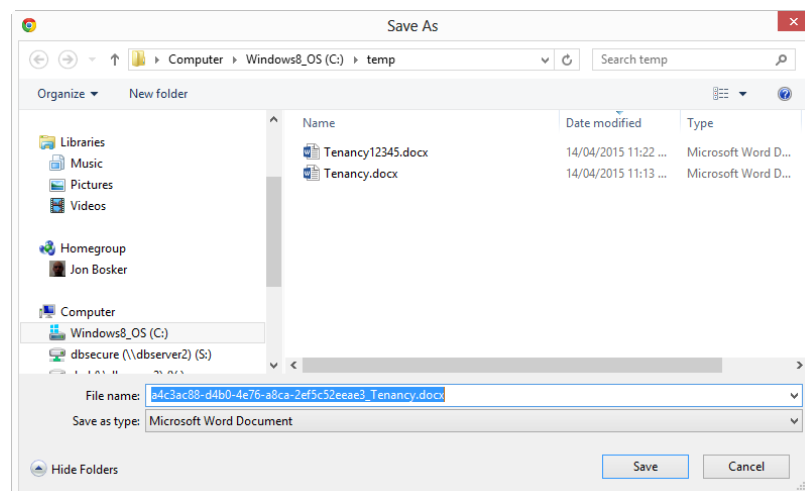
Drivers License #

Home Phone* (03) 1111 1111

Mobile* +6141355575

This is opens the Save As dialog

It would be good if it could save it as table name plus RecordID



Configuring Search / Filter

Each table can be configured to either use Search or Filter depending on the requirements.

Search is the default and often considered easier for the users to understand.










Filter is more powerful.

Configure Table: Patient




Fields	Properties	Child Tables	Templates	Notification
Display Import/Data Add Records				
Name*: Patient Menu: --None-- Search or Filter: Search Fields ▾ Summary Page Filter: -- None -- Summary Page Sort by: -- Please Select --				

First Configure a field to appear in the Filter drop-down

Configure Table: Name and Address

Fields	Properties	Child Tables	Template
<input type="checkbox"/> Show System Fields			
<div>        </div>			
	Field Name	Type	Sum
	First Name	Text	
	Last Name	Text	

Tick the Search Field checkbox and click the Save Icon

☐ ☒ Search Field
Visible To: All Users ▾

You can now see the configured fields in the Filter drop down

Records - Name and Addresses

Filter: -- None -- Go ☐ Advanced Options

<input type="checkbox"/>	<u>First Name</u>	<u>Last Name</u>
<input type="checkbox"/>	Jon	Bosker
<input type="checkbox"/>	Jarrold	Davis

You can change the summary screen to show Search fields rather than filters and make it easier to use.

Records - Name and Addresses

Search: First Name Last Name Company Name Go

of 34

<input type="checkbox"/>	<u>First Name</u>	<u>Last Name</u>	<u>Company Name</u>
<input type="checkbox"/>	Paris	Tuccio	Nancy Brandon Realtor
<input type="checkbox"/>	Anglea	Andrion	Engelbrecht, William H
<input type="checkbox"/>	Reuben	Hegland	Welders Supply Service Inc
<input type="checkbox"/>	Candra	Deritis	Girling Health Care Inc

Graph Configuration

In order to produce graphs you need

- at least 1 number field (only numbers can be graphed)
- The Graph checkbox ticked on all fields to be graphed

Edit Field



Table: Weather - Samples 2011		<input type="checkbox"/> Search Field	
Field Name*	Air Temperature at 2m (°C)	Visible To	All Users
System Name: V004			

Views <input checked="" type="checkbox"/> Detail <input checked="" type="checkbox"/> Graph <input checked="" type="checkbox"/> Import <input checked="" type="checkbox"/> Export <input type="checkbox"/> Mobile	Heading: Air Temperature at 2m (°C) Air Temperature at 2m (°C) <input type="checkbox"/> Display on the right <input type="checkbox"/> Show When... Label: Air Temperature at 2m (°C) Heading: Air Temperature at 2m (°C) Heading: Air Temperature at 2m (°C)
---	---

☐ Compare Values

Field Type: Number Number Type: Normal Width: 22 <input type="checkbox"/> Mandatory Default Value: None <input type="checkbox"/> Set colour by value	<input checked="" type="checkbox"/> Decimal Places: 1 <input type="checkbox"/> Show Field Total <input type="checkbox"/> Ignore Symbols <input type="checkbox"/> Warn of Unlikely Readings <input type="checkbox"/> Check for flat line:
---	--

- The Graph options set under Table Properties:

Configure Table: Weather - Samples 2011

Fields	Properties	Child Tables	Templates	Notifications
---------------	-------------------	--------------	-----------	---------------

[Display](#)
[Import/Data](#)
[Add Records](#)
[Colours](#)
[Graphs](#)
[Emails](#)

X-Axis Column: Date Time Sampled
 Series Column: Site
 Default Y-Axis Column: -- Please Select --
 On Start: Show Averages
 Default Graph Period: 1 month

[Show Change History](#)

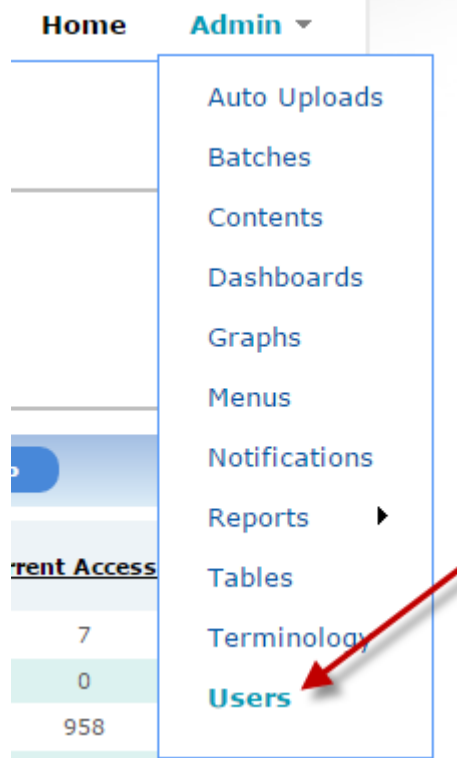
Security

Basic Security

TheDatabase allows you to control what each user can do through security “roles”.

Select **Users** from the **Admin** menu.












Note that you need to be set up as an admin user to be able to see this menu.




Edit the User

Users

First Name Last Name
Email
☐ Show Deleted Records

         1 of 1  

	First Name	Last Name	Phone Number	Email	As
	John	Smith		john.smith2@dbgurus.com.au	

Choose the role you want that User to have.

Read Only means they can view records but not change anything.

Add Record Data Only means they can add new records but not edit existing records.

Add and Edit Record Data is a full control user. They can perform virtual deletes.

Administrator means they have full access including permanent delete. This should not be given out to many users.

Own Data Only means they can only edit records that they have entered or uploaded.

Edit Own Data, View Others allows them to edit records they have added and view other user's records.

Edit User



First Name* John

Last Name* Smith

New Password

Email* john.smith2@dbgurus.com.au

Phone Number

☐ Notify user of account details

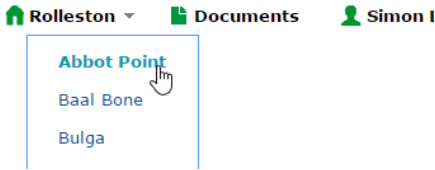
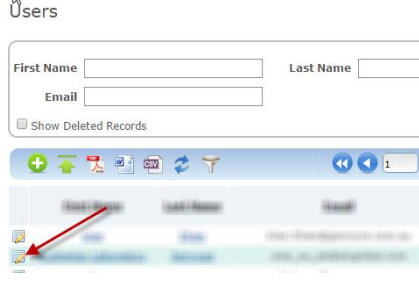
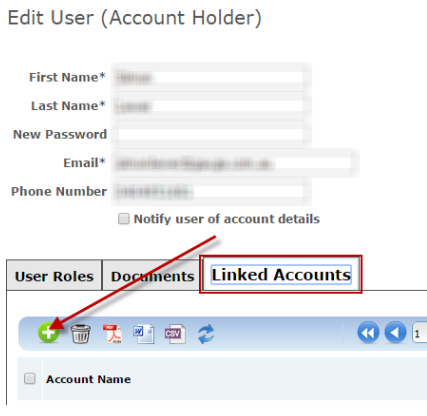
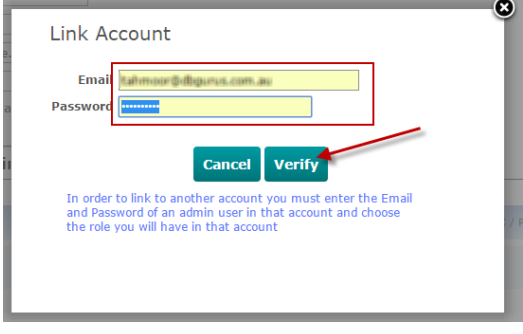
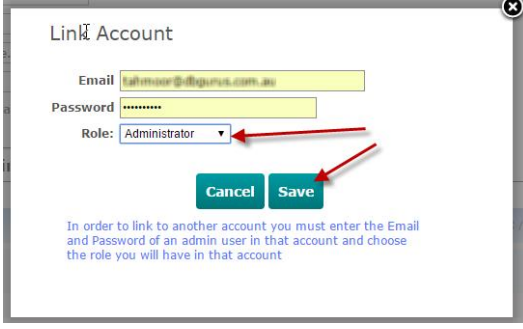
User Roles

Documents

Linked Accounts

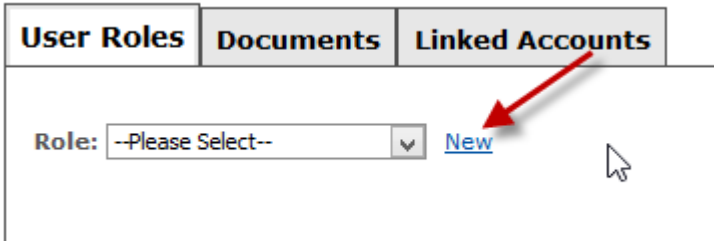
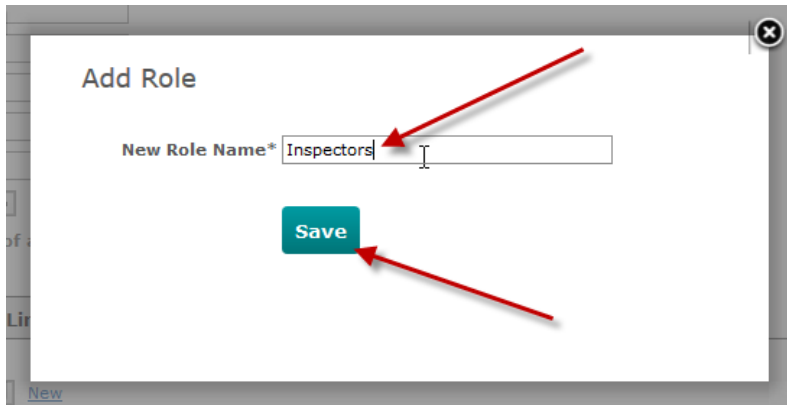
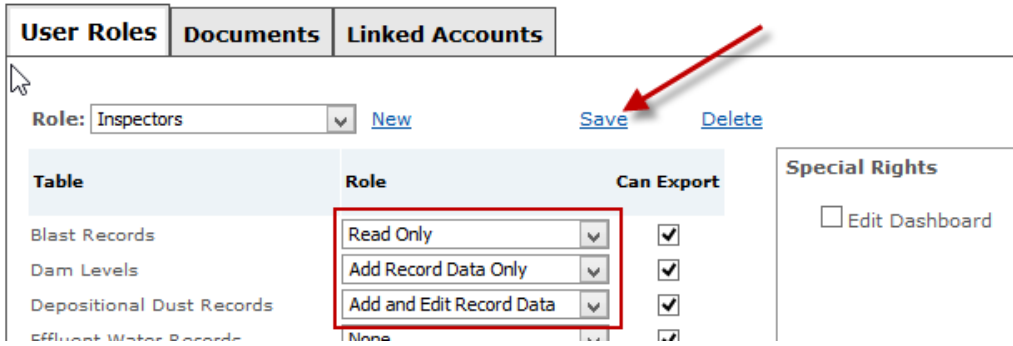
- Read Only
- Read Only**
- Add Record Data Only
- Add and Edit Record Data
- Administrator
- Own Data Only
- Edit Own Data, View Others

Linked Accounts

<p>TheDatabase allows you to access multiple accounts from within the same database.</p>	
<p>To link to another account go to the Admin, Users page and edit the user</p>	
<p>Go to the Linked Accounts tab and press the Add button</p>	
<p>Enter the email and password of the account holder on the <u>target</u> account and press Verify</p>	
<p>Select the Role this user will have on the <u>target</u> account and press Save</p>	

Custom Roles

If you require more “granular” control of what a user can do then you can do that through custom roles:

Edit a user (described above) and click on the New link																
Give the new role a name and press Save																
Choose what users with the new Role can do on each of the tables and when finished press the Save link.	 <table><thead><tr><th>Table</th><th>Role</th><th>Can Export</th></tr></thead><tbody><tr><td>Blast Records</td><td>Read Only</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Dam Levels</td><td>Add Record Data Only</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Depositional Dust Records</td><td>Add and Edit Record Data</td><td><input checked="" type="checkbox"/></td></tr><tr><td>Effluent Water Records</td><td>None</td><td><input checked="" type="checkbox"/></td></tr></tbody></table>	Table	Role	Can Export	Blast Records	Read Only	<input checked="" type="checkbox"/>	Dam Levels	Add Record Data Only	<input checked="" type="checkbox"/>	Depositional Dust Records	Add and Edit Record Data	<input checked="" type="checkbox"/>	Effluent Water Records	None	<input checked="" type="checkbox"/>
Table	Role	Can Export														
Blast Records	Read Only	<input checked="" type="checkbox"/>														
Dam Levels	Add Record Data Only	<input checked="" type="checkbox"/>														
Depositional Dust Records	Add and Edit Record Data	<input checked="" type="checkbox"/>														
Effluent Water Records	None	<input checked="" type="checkbox"/>														

Field Level Security

Sometimes you just want certain users to see a particular field on a table or a certain set of fields. In that situation the easiest solution

From the **Admin** menu choose **Tables** and edit that table.

Alternatively click on the config icon on the summary page

Tables

Table

☐ Show Deleted Records

ste ▾

Help ▾

Maintenance Task ▾

Admin ▾

Go

Reset

☐ Adv

Edit the field you want to set

Configure Table: Funding

Fields

Properties

Child Tables

Templates

Notifica

☐ Show System Fields

Field Name

Type

Summary Page

Data

Project Number

Text

☒

Investment - cash

Number

☒

Investment - in-kind

Number

☒

Total Funding

Number

☒

Set the Visible To dropdown:

All Users means that all users can see that field

Admin Only means that only system administrators can see that field.

Own Data Only means that you can see this field when it is your data but not when another user created it.

Edit Field

Table

Field Name*

☐ Summary Page

☒ Search Field

Visible To

All Users

All Users

Admin Only

Own Data Only

Note: We expect to add more dropdown values in the future so please let us you're your requirements.

--	--

Data Scope

Data Scope allows you to segment your data. For example, you might have regions and upper management can see all regions but the staff in regions can only see their own data.

When turned on you will see these Options in the User detail page.

In this example Roger will only be able to see Name and Addresses in the state of NS.

Note: Data Scope works on child tables too! If you have records relating to Name and Addresses then Roger will only be able to see those records that are children to records in the state of NS and so on...

Data Scope

☒ Use Data Scope

Add User

First Name*

Last Name*

Password*

Email*

Phone Number

Data Scope

Field

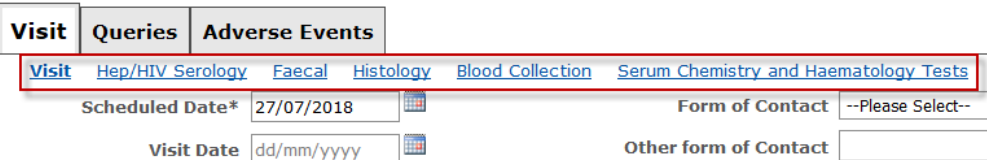
☒ Notify user of account details

Dividing Fields Using Pages

If you have a lot of fields on one table you can arrange them by “Pages” – showing just one set of fields at a time.

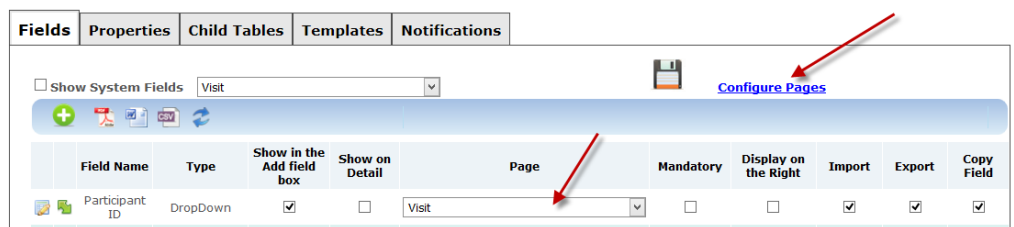
Edit Visit

Participant 001-005 (PRG) - Visit: 13



To do this click on the Configure Pages link in the Configure Table page

Configure Table: Visit
























Field Name	Type	Show in the Add field box	Show on Detail	Page	Mandatory	Display on the Right	Import	Export	Copy Field
Participant ID	DropDown	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Visit	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Here you can:

- Add
- Edit
- Delete
- Reorder

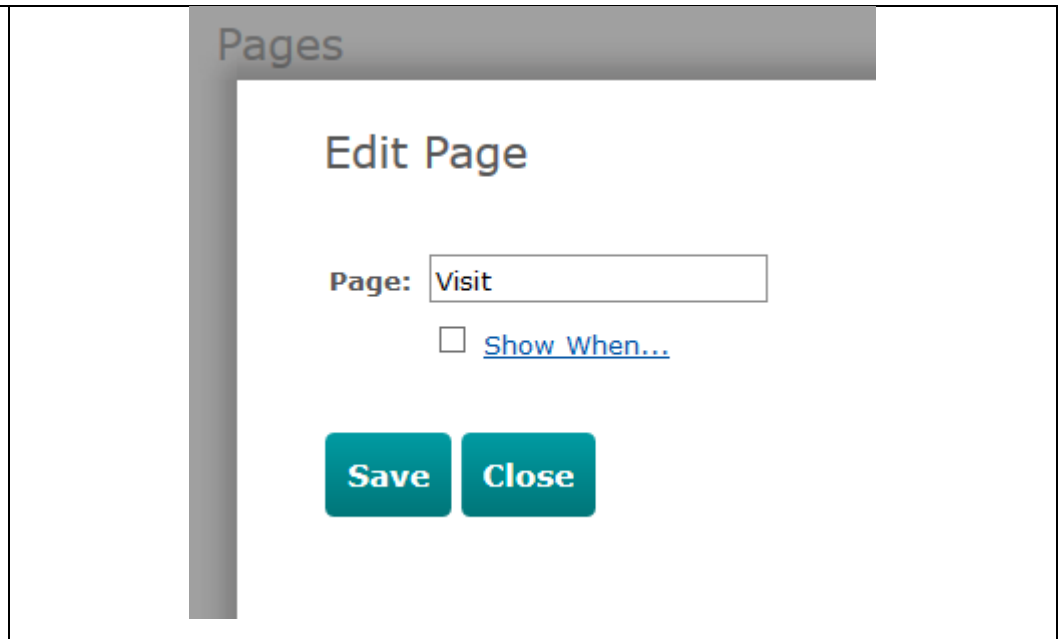
the pages.

Pages

			Page
			Visit
			Hep/HIV Serology
			Prior/Con meds
			Vital Signs
			Inoculations
			Faecal
			Trial Serology

You can change the label at the top of the page specify conditions when the pages are shown.

See [Show When](#) for fields as it works the same way.



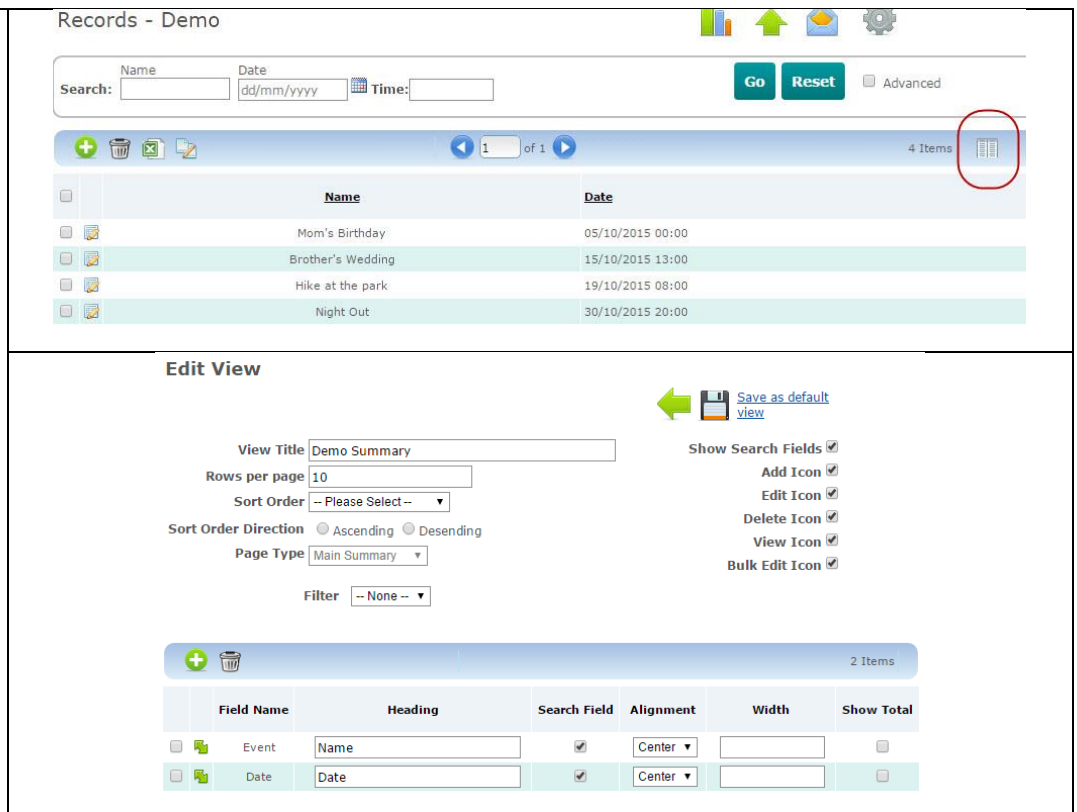
View Designer

User can edit what and how the records can be viewed on the summary page by using the **View Designer**. To use it, click the **View Designer** icon.

A window will pop up for the configuration.

It can hide or show several functions like Add, Edit, Delete, View, etc..

Also can manipulate how many records per page, what fields to be shown, reorder the fields, etc.



Records - Demo

Search: Name Date Time: ☐ Advanced

1 of 1 4 Items

	Name	Date
<input type="checkbox"/>	Mom's Birthday	05/10/2015 00:00
<input type="checkbox"/>	Brother's Wedding	15/10/2015 13:00
<input type="checkbox"/>	Hike at the park	19/10/2015 08:00
<input type="checkbox"/>	Night Out	30/10/2015 20:00

Edit View

View Title:

Rows per page:

Sort Order:

Sort Order Direction: ☐ Ascending ☐ Descending

Page Type:

Filter:

Show Search Fields ☒

Add Icon ☒

Edit Icon ☒

Delete Icon ☒

View Icon ☒

Bulk Edit Icon ☒

2 Items



	Field Name	Heading	Search Field	Alignment	Width	Show Total
<input type="checkbox"/>	Event	<input type="text" value="Name"/>	<input checked="" type="checkbox"/>	Center	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/>	Date	<input type="text" value="Date"/>	<input checked="" type="checkbox"/>	Center	<input type="text"/>	<input type="checkbox"/>

Export Template

Export Template is a function for exporting records. User can manipulate what to export, format to be used and edit the header of records. To use the **Export Template**, click the excel icon on the summary page of the table and a pop up window will show.

Records - Demo

Search: Name Date dd/mm/yyyy Time:

☐ Name

Field to Export, choose which column will be exported.

Format, format to be used in exporting file like Excel, CSV, Word and PDF.

Template can be edited to change the header of each column and re-order them as well.

Export Records

Records
☒ All ☐ Matching Filter ☐ Ticked Rows ☐ Data Dump

Format **Template**
 Excel Default [Edit](#)

Fields to export



- ☒ Record ID
- ☒ Date Time Recorded
- ☒ Entered By
- ☒ ID
- ☒ Event
- ☒ Date
- ☒ Vehicle Brand
- ☒ Model
- ☒ DD3
- ☒ DD4
- ☒ Location
- ☒ Linked DD

[Cancel](#) [Export](#)

Linked Accounts

User has the ability to link the current account to another account in **TheDatabase.net** by using the **Link to another Account**.

To use it just click the **Link to another Account** and it will direct the user on another page

 Open  demo only




[My Account](#)

[Link to another Account](#)

[Change Password](#)

[Sign Out](#)

Dashboard **Tables**

Linking to another account will require admin credentials on other account and the role they will have on current account. Role can be Read Only, Add Record Data Only, Add and Edit Record Data and Administrator as well

Link Account

Email

Password

Role:

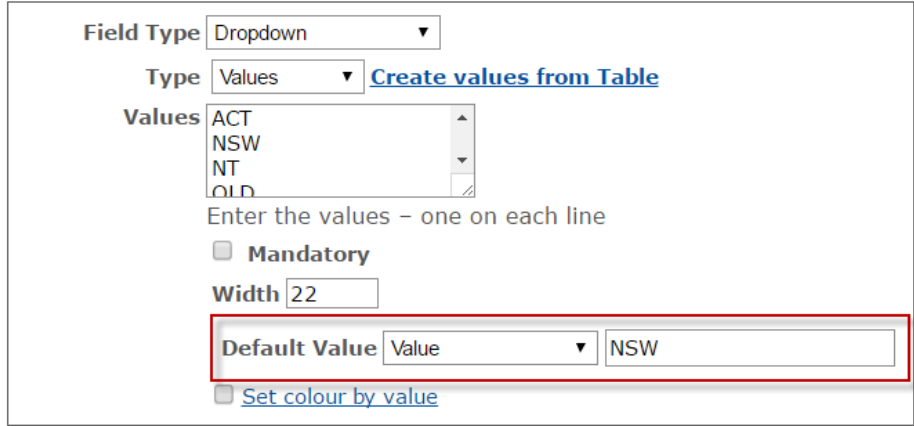
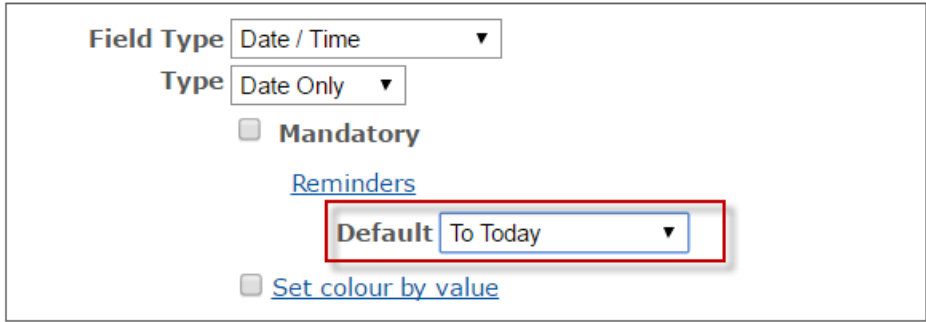
[Cancel](#)[Save](#)

In order to link to another account you must enter the Email and Password of an admin user in that account and choose the role you will have in that account

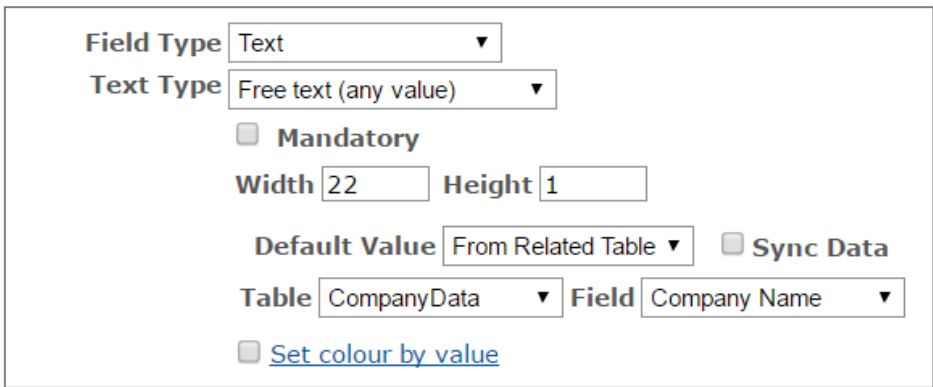
Default Value

Fields can default a value from another table or any desired value by using the **Default Value** on field configuration.

Fixed Value

<p>If the Default Value set to Value, user can enter desired default value on a certain field once the detail page is executed.</p>	
<p>Dates can be set to default to today's date</p>	

From Related Table

<p>A related table can be:</p> <ul style="list-style-type: none"> • A parent table • A sibling table? • A grandparent table? <p>Simply choose the Table and Field to get the value from.</p>	
---	--

From Related Table with Sync Data

When Sync Data is ticked the related table is updated when the data in the related table is updated.

When not ticked the data is only copied across when the record is created.

Field Type

Text Type

☐ Mandatory

Width Height

Default Value ☒ Sync Data

Table Field

☐ [Set colour by value](#)

Example

In this example we have a Company table with Contacts below it.

Adding data as per the config above the highlighted fields are filled automatically.

Edit CompanyData

CompanyData **Contacts**

Company Name

Postal Address

Suburb

State

Postcode

Phone Number

Web Address

Contacts

[Page 1](#) [Page 2](#)

First Name*

Last Name*

Company Name From Parent

Postal Address from Company (sync)

Company

Address

Suburb

State

Postcode

Start Date (defaults to today)

Changing the data on the company record only updates the Postal Address because that is the one that was set to "Sync"

Edit CompanyData

CompanyData	Contacts
Company Name A & A Special Rubber Stamps	
Postal Address 16 Talmadge Road	
Suburb West Tamworth	
State NSW	
Postcode 2340	
Phone Number 02-8222-9319	
Web Address http://www.aacustomrubberstam	

Contacts Property (child of Na

[Page 1](#) [Page 2](#)

First Name*
Roger

Last Name*
brown

Company Name From Parent
A & A Custom Rubber Stamps

Postal Address from Company (sync)
16 Talmadge Road

Company
A & A Special Rubber Stamps

Address

Suburb

State
NSW

Postcode

Start Date (defaults to today)
15/08/2016

Comparison with Related Table

This function let the user to compare value on different table.

Mobile Site Summary
<p>Compare Operator --Please Select--</p> <p>Compare Table --Please Select--</p> <p>Compare Column</p>

Compare Operator has several options to choose.

Compare Table is where the user choose, what table to use

Compare Column, this is the field where the user compare the value.

Compare Operator	--Please Select--
Compare Table	--Please Select--
Compare Column	

Equal
Not Equal
Greater Than
Greater Than Equal
Less Than
Less Than Equal
Data Type Check

[Show Change History](#)

How To / Tips

Delete all records

Dashboard Tables

NEDs

Search: Executive

+ [Icons: Add, Delete, Export, Import, Refresh]

ID	Executive
7	G Roddenberry
6	A Massey
5	F S Blofeld
4	Laurence Lipson
3	James Squire
2	Troy Thomson
1	Robert Lumsford

Please enter the reason for deleting the selected records*

Data clear down

☒ I would like to delete EVERY item in this table

Note: Deleted records are retained in the database and can be viewed or restored by your Admin user. Admin Users can also delete them permanently.

OK Cancel

Jimmy

Troy

Robert

1. Tick the select all checkbox
2. Click the delete icon
3. Enter a reason for deleting the records
4. Tick the checkbox to delete EVERY item in the table
5. Press OK

Restore All Deleted Data

Dashboard Tables Admin

NEDs

Search: **Go** **Reset** ☐ Advanced Search ☒ Show Deleted Records

1

2

3

		Deleted	Reason	ID	Executive	First Name
<input checked="" type="checkbox"/>		13/09/2016 10:15:29	Data clear down	7	G Roddenberry	Gene
<input checked="" type="checkbox"/>		09/09/2016 09:28:43	Data clear down	6	A Massey	Andrew
<input checked="" type="checkbox"/>		07/09/2016 17:06:34	Data clear down	5	E S Blofeld	Ernst
<input checked="" type="checkbox"/>		07/09/2016 09:33:42	Data clear down	4	Lauwrence Lipson	Laury
<input checked="" type="checkbox"/>		07/09/2016 09:33:42	Data clear down	3	James Squire	Jimmy
<input checked="" type="checkbox"/>		07/09/2016 09:33:42	Data clear down	2	Troy Thomson	Troy
<input checked="" type="checkbox"/>		07/09/2016 09:33:42	Data clear down	1	Robert Lumsford	Robert

1. Click on Show Deleted Records
2. Tick the select all checkbox
3. Click on the Restore icon

Clear data from a field – all rows





1. Make sure the field is visible on the view
2. Select all rows
3. Click on the Update Multiple icon
4. Select the field to update
5. Enter a space in the New Value
6. Tick the checkbox to update all
7. Cross fingers
8. Please OK

Add All Fields To A Template

Display on the Right	Import	Export	Copy Field
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Edit the template

Configure Table: Executives

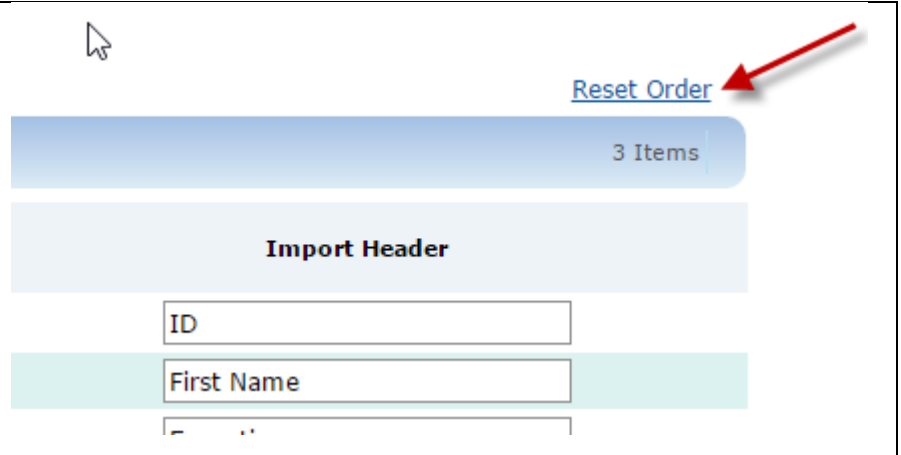
Fields	Properties	Child Tables	Templates
Import	Export	Word Merge	
<div>  </div>			
<input type="checkbox"/>		Template	
<input type="checkbox"/>		Default	

Click the Add Item

Edit Import Template

Template Name* Help Text Upload Template No file chosen☒ XLS/CSV/XLSXFormat ☐ Text☐ DBFStored Procedure Notes Import Data Field Header Row Import Data Start Row [Reset Order](#)No items have been added yet. [Add new item now.](#)

Click on the Reset Order link to get the fields in the same order as on the Detail page.



[Reset Order](#)

3 Items

Import Header

ID

First Name

Edit Import Template



Template Name*

Help Text

Upload Template No file chosen

Format ☒ XLS/CSV/XLSX ☐ Text ☐ DBF

Stored Procedure

Notes

Import Data Field Header Row

Import Data Start Row

[Reset Order](#)



No items have been added yet. [Add new item now.](#)



[Reset Order](#)



3 Items

Import Header

ID

First Name